

The following must be submitted to complete a new program request:

Submission Checklist:

- ☒ New Program Proposal
- ☒ Business Plan (<https://www.ache.edu/index.php/forms/>)
- ☒ Undergraduate or Graduate Curriculum Plan (<https://www.ache.edu/index.php/forms/>)

Primary Contact Information

Institution: Alabama State University
Contact: Dr. Carl S. Pettis
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Program Information

Date of Proposal Submission: 7/10/2026
Award Level: Master's Degree
Award Nomenclature (e.g., BS, MBA): Master of Science
Field of Study/Program Title: Criminal Justice
CIP Code (6-digit): 43.0104

Administration of the Program

Name of Dean: Dr. Rockell Brown-Burton
Name of College/School: College of Liberal Arts and Social Sciences
Name of Chairperson: Dr. Keith Ray
Name of Department/Division: Criminal Justice and Social Sciences

Implementation Information

Proposed Program Implementation Date: 1/1/2027
Anticipated Date of Approval from Institutional Governing Board: 2/2/2024
Anticipated Date of ACHE Meeting to Vote on Proposal: 12/11/2026
SACSCOC Sub Change Requirement (Notification, Approval, or NA): Approval
Other Considerations for Timing and Approval (e.g., upcoming SACSCOC review):

I. Program Description

A. Concise Program Summary (one paragraph) to be included in ACHE Agenda:

The Master of Science in Criminal Justice (MSCJ) at Alabama State University prepares professionals for advanced leadership and management careers across the criminal justice system through two concentrations, Criminal Justice Leadership and Management and Correctional Leadership and Management. Offered online in both thesis (36 credit hours) and non-thesis (30 credit hours) tracks, the program provides a rigorous core curriculum in ethics, legal aspects of criminal justice management, organizational leadership, criminological theory, and research methods, followed by concentration-specific electives. The program produces proficient, ethically grounded leaders committed to advancing public safety and equitable outcomes across Alabama and beyond.

B. Specific Rationale (Strengths) for the Program

List three (3) to five (5) strengths of the proposed program as specific rationale for recommending approval of this proposal.

1. Documented and Sustained Labor Market Demand

The Master of Science in Criminal Justice directly addresses verified workforce shortages in Alabama's Law, Public Safety, Corrections & Security sector. According to the 2025 Alabama Statewide List of In-Demand Occupations (ACCCP 2024–2025), four occupations most directly served by this program: First-Line Supervisors of Police & Detectives, Detectives & Criminal Investigators, Police & Sheriff's Patrol Officers, and Probation Officers & Correctional Treatment Specialists are all classified as in-demand occupations in Alabama, collectively generating approximately 1,310 average annual job openings statewide. Nationally, the U.S. Bureau of Labor Statistics projects the addition of more than 67,000 new law enforcement positions and 35,700 new corrections positions annually through 2034, confirming that demand for graduate-trained criminal justice professionals extends well beyond Alabama's borders. [1](#) [2](#)

2. Strong and Verified Student Demand

The program is supported by robust, independently verified student interest. A pre-proposal survey of 178 prospective students found that 88% expressed interest in pursuing a Master of Science in Criminal Justice at Alabama State University. Of those respondents, 83% indicated a preference for the non-thesis track and 77% preferred online delivery, preferences that are directly reflected in the program's flexible design. Enrollment projections are conservative and achievable: 30 students in Year 2, growing to 45 students by Year 4. This level of verified demand, combined with the program's online delivery model and accelerated completion options, positions the MSCJ to achieve and sustain enrollment targets from its inaugural cohort.

3. Urgent and Escalating Public Safety Need

Alabama and the nation are experiencing a convergence of public safety crises that demand a new generation of graduate-trained criminal justice leaders. The United States experienced the largest single-year increase in homicide rates in over 100 years during 2020, with Alabama communities among those most severely affected, recording a statewide homicide rate of 14.2 per 100,000 residents. Domestic violence incidents increased by 27% from March 2020 to March 2021, as documented by researchers at the

University of Alabama, while JAMA-sponsored research recorded a dramatic escalation in mass shootings, from 42 incidents in July 2019 to 88 in July 2020. These trends have placed extraordinary pressure on law enforcement agencies, correctional institutions, and community supervision offices to develop leaders capable of managing complex, high-stakes environments with both operational competence and evidence-based judgment. The MSCJ program is specifically designed to produce professionals equipped to respond to, and help prevent, these escalating public safety challenges. ³

4. Flexible, Professionally Aligned Program Design

The MSCJ program is designed to meet the scheduling and professional needs of working adults in the criminal justice field. Students may complete the program on a full-time basis in 12 months or on a part-time basis over two years, with both thesis (36 credit hours) and non-thesis (30 credit hours) tracks available. The program is delivered fully online, removing geographic barriers and expanding access to students across Alabama's rural and underserved communities. A built-in Certificate in Criminal Justice Leadership & Management — awarded upon completion of the six required core courses — provides students with a recognized professional credential at the 18-credit milestone, enhancing employability and career advancement even prior to degree completion. Graduates of both concentrations will also be prepared to sit for Incident Command Systems certification exams recognized by the National Incident Management System (NIMS), adding a nationally recognized credential to their professional portfolio.

5. Institutional Readiness, Qualified Faculty, and Mission Alignment

Alabama State University is fully prepared to launch and sustain the MSCJ program. Five doctoral-qualified faculty members are ready to teach upon program launch, with four additional faculty positions planned to support growth through Year 4. The University's library resources, including *Criminal Justice Abstracts with Full Text*, the Bureau of Justice Statistics database, *LegalTrac*, *JSTOR*, and *Social Sciences Full Text*, provide the research infrastructure necessary to support graduate-level scholarship in both concentrations. Existing administrative and technological infrastructure supports online delivery from day one.

Beyond operational readiness, Alabama State University's identity as a Historically Black College and University (HBCU) with a 150+ year legacy of preparing graduates to serve the public good positions the MSCJ program as a uniquely mission-aligned offering. The program prepares graduates not only to lead criminal justice agencies with technical proficiency, but to serve as advocates and influencers within their communities; advancing public trust, institutional accountability, and evidence-based practice across Alabama's law enforcement, correctional, and community supervision systems. This mission-driven approach produces graduates who are both professionally excellent and deeply attuned to the human dimensions of justice, a distinction that sets ASU-trained criminal justice leaders apart in the field.



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C. External Support (Recommended)

List external entities (more may be added) that may have supplied letters of support attesting to the program's strengths and attach letters with the proposal at the end of this document.

1. MPD Endorsement Letter
2. Sherriff Endorsement Letter – Sheriff Derrick Cunningham, Montgomery County Sheriff

D. Student Learning Outcomes

List four (4) to seven (7) of the student learning outcomes of the program.

1. **Outcome 1:** Demonstrate comprehensive competency in the functional components of the criminal justice system — including law enforcement, corrections, courts, and juvenile justice — with an emphasis on leadership and management principles applicable to both Option 1 (Criminal Justice Leadership & Management) and Option 2 (Correctional Leadership and Management).
2. **Outcome 2:** Apply advanced critical thinking and analytical problem-solving skills by evaluating evidence, selecting among competing alternatives, and generating workable solutions to support effective decision-making in criminal justice and correctional leadership and management contexts.
3. **Outcome 3:** Design and implement policies and procedures that address the operational needs of criminal justice agencies, including those that serve vulnerable populations within correctional systems, in alignment with legal, ethical, and organizational standards.
4. **Outcome 4:** Demonstrate effective written and oral communication skills by producing clear, concise, and analytically sound criminal justice reports, policy documents, and professional presentations appropriate for leadership roles in law enforcement and correctional settings.
5. **Outcome 5:** Apply an in-depth knowledge of ethical frameworks and professional standards commonly employed in the criminal justice field to identify, analyze, and resolve a wide range of ethical dilemmas encountered in leadership and management practice.
6. **Outcome 6:** Demonstrate the application of evidence-based research methods and criminological theory to evaluate criminal justice programs, inform policy decisions, and advance organizational effectiveness in law enforcement and correctional environments.
7. **Outcome 7:** Demonstrate the leadership, teamwork, and collaborative skills necessary to manage diverse criminal justice teams, engage community stakeholders, and serve as an advocate for public safety and justice reform at the local, state, and national levels.



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E. Similar Programs at Other Alabama Public Institutions

List programs at other Alabama public institutions of the same degree level and the same (or similar) CIP codes. If no similar programs exist within Alabama, list similar programs offered within the 16 SREB states. If the proposed program duplicates, closely resembles, or is similar to any other offerings in the state, provide justification for any potential duplication.

CIP Code	Degree Title	Institution with Similar Program	Justification for Duplication
43.0104	MS Criminal Justice/Safety Studies	AUM	Based on a review of data from the National Clearinghouse, ASU originating students have not selected AUM as an institution to complete the master's degree in criminal justice. Approximately 2% of required courses overlap with comparable programs. ASU's MSCJ focuses specifically on leadership and management in corrections and criminal justice, distinguishing it from Auburn University Montgomery's (AUM) generalist model, which offers 15 required credits and 15 electives across broad categories. Notably, AUM has recently separated its Homeland Security and Safety Studies concentration into a standalone degree, further differentiating the two institutions' program offerings.
43.0104	MS Criminal Justice/Safety Studies	JSU	Based on a review of data from the National Clearinghouse, ASU originating students have not selected JSU as an institution to complete the master's degree in criminal justice. Curriculum is designed for other concentration types and only share about 10% of required courses overlap but the program outcomes are distinct to JSU.
43.0104	MS Criminal Justice/Safety Studies	UA	Based on a review of data from the National Clearinghouse, ASU originating students have not selected UA as an institution to complete the master's degree in criminal justice. ASU's program is designed for working professionals whereas UA's program is designed as a pipeline for further academic study.

F. Relationship to Existing Programs within the Institution

Nearly all new programs have some relationship to existing offerings through shared courses, faculty, facilities, etc. Is the proposed program associated with any existing offerings within the institution, including options within current degree programs? **Yes** ☒ **No** ☐

If **yes**, please describe these relationships including whether or not the program will replace or compete with existing offerings: (**Note:** If this is a graduate program, list any existing undergraduate programs which are directly or indirectly related. If this is a doctoral program, also list related master's programs.)



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The proposed Master of Science in Criminal Justice (MSCJ) is directly related to Alabama State University's existing Bachelor of Science in Criminal Justice. The undergraduate program provides the academic and professional foundation upon which the MSCJ is built, and the two programs are designed to function as a coherent, vertically integrated pathway from baccalaureate to graduate study.

Shared Faculty: Current doctoral-degreed faculty teaching at the undergraduate level are qualified and available to teach graduate courses at launch, ensuring continuity, expertise, and efficient use of existing resources. The program will hire additional faculty to address FTE and credit hour production needs for this program.

Shared Facilities and Infrastructure: The MSCJ will utilize the same administrative infrastructure, advising systems, and online delivery platform currently supporting the undergraduate program. Because the MSCJ is delivered fully online, no new physical facilities are required, and existing technology infrastructure, including the Canvas learning management system and the Levi Watkins Learning Center's digital resources, will support both programs simultaneously.

Library Resources: The Levi Watkins Learning Center's existing collections in criminal justice and social sciences — including *Criminal Justice Abstracts with Full Text*, the Bureau of Justice Statistics database, *LegalTrac*, *JSTOR*, and *Academic Search Premier* — currently support the undergraduate program and will be extended to serve graduate students in the MSCJ. The Business Plan also includes a modest \$20,000 per year expenditure to acquire additional graduate-level resources for the program as identified.

Curricular Relationship: While the MSCJ builds upon foundational concepts introduced at the undergraduate level, all graduate courses are designed at an advanced level appropriate to graduate study, with distinct learning outcomes, higher-order analytical expectations, and graduate-level research requirements. No undergraduate courses are included in the MSCJ curriculum.

No Competition or Replacement: The proposed MSCJ program does not replace, duplicate, or compete with the existing Bachelor of Science in Criminal Justice. Rather, it extends the undergraduate program's reach by offering ASU graduates, and qualified professionals from other institutions, a graduate-level pathway into leadership and management roles that the undergraduate degree alone does not prepare students to pursue. The two programs serve distinct student populations at different stages of their academic and professional development, and together they strengthen ASU's comprehensive presence in criminal justice education in Alabama.

If **not**, please describe how the institution plans to support a program unrelated to existing offerings.



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G. Collaboration

Have any collaborations **within your institution** (i.e., research centers, across academic divisions, etc.) been explored? Yes ☐ No ☒

If **yes**, provide a brief explanation of the proposed collaboration plan(s) for the program:

Have collaborations with **other institutions or external entities** (i.e., local business, industries, etc.) been explored? Yes ☐ No ☒

If **yes**, provide a brief explanation of the proposed collaboration plan(s) for the program:

H. Programmatic Accreditation

Select the appropriate program accreditor from the drop-down menu below: **N/A**

Choose an item.

Provide a detailed timeline for gaining accreditation (i.e., when will full candidacy be reached?):

I. Professional Licensure

Will the program be considered a Professional Licensure Program based on the following definition: Yes ☐ No ☒

Professional Licensure Program: As defined in federal regulations, an instructional program that is designed to meet educational requirements for a specific professional license or certification that is required for employment in an occupation or is advertised as meeting such requirements.

If **yes**, please explain:

Select the appropriate licensure body from the table below:

Choose an item.

Select the appropriate license from the table below:

Choose an item.

J. Professional Certification

Will students earn industry certifications while completing the degree or be prepared for industry certifications upon graduation? Yes ☒ No ☐



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If **yes**, please explain: Students that choose to sit for the exam, will be prepared to take the National Incident Management Sysytems (NIMS) certificate exam.

<https://training.fema.gov/nims/>

K. Admissions

Provide any additional admissions requirements beyond the institution's standard admissions process/policies for this degree level. Include prerequisites, prior degrees earned, etc.



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L. Mode of Delivery

Provide the planned delivery format(s) of the program as defined in policy (i.e., in-person, online, hybrid). Please also note whether any program requirements can be completed through competency-based assessment.

The program will be delivered online and governed by the [Online Course Delivery Modality Policy](#). All faculty are certified to teach online via ASU's ePhD training program as outlined in the [Online Education and Course Facilitation Policy](#).

Can students complete the entire degree program through distance education (100% online) based on the following definition? **Yes** ☒ **No** ☐

Distance Education: An academic program for which required instructional activities can be completed entirely through distance education modalities. A distance education program may have in-person requirements that are non-instructional (e.g., orientation, practicum).

M. Instructional Site(s)

Provide the planned location(s) where the program will be delivered (i.e., main campus, satellite campus, off-campus site.) If the program will be offered at an off-campus site, provide the existing site name or submit an **Off-Campus Site Request** if new.

The program will be delivered on the main campus of ASU.

Will more than 50% of this program be offered at an off-campus site(s) **Yes** ☐ **No** ☒

If **yes**, which sites?

N. Industry Need

Using the federal **Standard Occupational Code (SOC) System**, indicate the top three occupational codes related to post-graduation employment from the program. A full list of SOC codes can be found at <https://www.onetcodeconnector.org/find/family/title#17>.

SOC 1 (**required**): 33-1010 First Line Supervisors of Correctional Officers

SOC 2 (optional): 33-1012 First Line Supervisors of Police and Detectives

SOC 3 (optional): 33-3021 Detectives and Criminal Investigators

Briefly describe how the program fulfills a specific industry or employment need for the State of Alabama. As appropriate, discuss alignment with Alabama's Statewide or Regional Lists of In-Demand Occupations (<https://www.ache.edu/index.php/policy-guidance/>) or with emerging



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industries as identified by [Innovate Alabama](#) or the [Economic Development Partnership of Alabama](#) (EDPA).

Three of the occupational categories most directly served by the MSCJ program — spanning both Option 1: Criminal Justice Leadership & Management and Option 2: Correctional Leadership and Management — appear on the ACCCP 2024–2025 Statewide In-Demand Occupations List, confirming robust and sustained employer demand across the state:

SOC Code	Occupation	2022 Employment	Avg. Annual Openings	Median Annual Salary
33-3051	Police & Sheriff's Patrol Officers	12,680	1,050	\$47,135
33-3021	Detectives & Criminal Investigators	1,130	85	\$63,246
33-1012	First-Line Supervisors of Police & Detectives	1,240	90	\$72,946

The occupations most directly aligned with the MSCJ curriculum — Detectives & Criminal Investigators, Police & Sheriff's Patrol Officers, and First-Line Supervisors of Police & Detectives — together generate approximately 1,225 average annual job openings in Alabama, with median salaries ranging from 47,135 to 72,946. The MSCJ program prepares graduates to compete for the higher-skilled, supervisory, investigative, and management roles within this pipeline — positions that increasingly require advanced graduate-level training in criminal justice leadership, organizational management, legal aspects of criminal justice, and evidence-based policy.

Alabama-Specific Context

The State of Alabama presents unique and pressing criminal justice challenges that underscore the need for graduate-level leadership and management training in both law enforcement and correctional settings:

- **Alabama Department of Corrections (ADOC):** The ADOC employs over 3,400 personnel and continues to expand operations in response to federal oversight and court-mandated reforms. The demand for correctional professionals with advanced training in organizational leadership, legal compliance, and evidence-based management is growing, directly aligned with Option 2's Correctional Leadership and Management curriculum.
- **Domestic Violence and Violent Crime:** Research conducted at the University of Alabama documented a 27% increase in domestic violence from March 2020 to March 2021, while a 2021 study in the *Journal of Criminal Justice* found a 25–30% global increase in domestic violence cases in 2020. Alabama communities require criminal justice professionals trained in victimology, crisis response, and community-based corrections to address these trends.
- **Homicide Rates:** The United States experienced the largest single-year increase in homicide rates in over 100 years during 2020, with Alabama communities among those most affected. Graduate-trained criminal justice leaders are needed to manage agency responses, develop



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prevention strategies, and implement evidence-based interventions at the organizational level.

- Mass Shootings: JAMA-sponsored research documented a dramatic escalation in mass shooting incidents, from 42 in July 2019 to 88 in July 2020, underscoring the urgent need for law enforcement and correctional leaders equipped with advanced training in emergency and crisis management, a competency embedded throughout the MSCJ curriculum.

Summary

The proposed Master of Science in Criminal Justice directly addresses documented workforce needs in Alabama's Law, Public Safety, Corrections & Security sector.

O. Additional Education/Training

Please explain whether further education/training is required for graduates of the proposed program to gain entry-level employment in the SOC occupations selected above. **N/A**

P. Student Demand

Please explain how you projected the student enrollment numbers in the **Business Plan, Lines 24-27** and provide evidence to substantiate student demand (i.e., surveys, enrollments in related courses, etc.).

Enrollment Projections (Lines 24–27): Methodology and Rationale

The enrollment projections presented in the Business Plan were developed using a conservative, evidence-based methodology grounded in three primary data sources: a pre-proposal student interest survey, the institutional enrollment pipeline from the existing Bachelor of Science in Criminal Justice, and regional labor market demand data.

Projected Enrollment Trajectory

Year	1	2	3	4	5	6	7	AVERAGE
FULL-TIME ENROLLMENT HEADCOUNT	No data reporting	10	10	15	15	15	15	13.33
PART-TIME ENROLLMENT HEADCOUNT		20	30	30	30	30	30	28.33
TOTAL ENROLLMENT HEADCOUNT		30	40	45	45	45	45	41.67
NEW ENROLLMENT HEADCOUNT		30	30	35	35	35	35	33.33

Year 1 no enrollment data is reported, consistent with ACHE reporting requirements.

Year 2 (30 students) This figure, 10 full-time and 20 part-time students, was derived directly from the pre-proposal student interest survey. Of the 178 survey respondents, 88% (approximately 157 individuals) expressed interest in enrolling in the MSCJ program. The Year 2 projection of 30 students represents approximately 19% of the expressed-interest pool, a deliberately conservative figure that accounts for the typical attrition between expressed interest and actual enrollment, application and admission qualification requirements, and the program's inaugural cohort status.



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The 1:2 full-time to part-time ratio (10 full-time: 20 part-time in Year 2; 15 full-time: 30 part-time in Years 4–7) reflects the professional profile of the target student population. The majority of prospective MSCJ students are expected to be employed full-time in criminal justice agencies, law enforcement, corrections, courts, and community supervision, while pursuing graduate study, consistent with national enrollment trends in professional graduate programs in public safety fields.

The 1:3 full-time to part-time ratio reflected in Year 3 (10 full-time: 30 part-time) captures the anticipated growth in part-time enrollment as program visibility increases and working professionals in the region become aware of the program's fully online, flexible delivery model. Survey results confirmed that 77% of respondents preferred fully online instruction, directly supporting the expectation that the program will attract a predominantly part-time, working-professional student population.

Growth from 30 (Year 2) to 45 students (Year 4) represents a 50% increase over three years, a modest and achievable trajectory consistent with growth patterns observed in comparable online graduate programs at peer HBCUs and regional comprehensive universities.

Enrollment stabilizes at 45 students (Years 4–7), reflecting a sustainable steady-state cohort size appropriate to the program's faculty capacity (8 total faculty at full staffing), online infrastructure, and the size of the regional professional workforce pipeline.

Evidence of Student Demand

The enrollment projections are substantiated by the following evidence:

- 1. Pre-Proposal Student Interest Survey:** A structured survey administered to current undergraduate students and recent graduates of ASU's Bachelor of Science in Criminal Justice yielded 178 respondents (111 current students; 65 graduates). Key findings:
 - 88% expressed interest in enrolling in the proposed MSCJ program
 - 83% preferred the non-thesis (30 credit hour) track
 - 77% preferred fully online course delivery
 - 94% of respondents indicating a concentration preference selected Option 1: Criminal Justice Leadership & Management
- 2. Undergraduate Enrollment Pipeline:** The existing B.S. in Criminal Justice provides a direct and sustained pipeline of qualified prospective graduate students, from which 111 of the 178 survey respondents were drawn — confirming ongoing institutional interest in criminal justice education at ASU.
- 3. Labor Market Demand:** Three occupations directly served by the MSCJ program appear on the ACCCP 2024–2025 Statewide In-Demand Occupations List, generating approximately 1,225 average annual job openings statewide with median salaries ranging from 47,135 to 72,946. The Alabama Department of Corrections employs over 3,400 personnel and continues to expand under federal oversight and court-mandated reform, creating a structural and ongoing institutional incentive for employees to pursue advanced graduate credentials in criminal justice leadership and management.



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II. Program Resources and Expenses

A. All Proposed Program Personnel

Provide all personnel counts for the proposed program.

Employment Status of Program Personnel		Personnel Information		
		Count from Proposed Program Department	Count from Other Departments	Subtotal of Personnel
Current	Full-Time Faculty	4	0	4
	Part-Time Faculty	0	0	0
	Administration (Dept chair. Not duplicated in FT Faculty Count above but will teach in the program)	1	0	1
	Support Staff	0	0	0
**New To Be Hired	Full-Time Faculty	4	0	4
	Part-Time Faculty	0	0	0
	Administration	0	0	0
	Support Staff	0	0	0
Personnel Total				9

Provide justification that the institution has proposed a sufficient number of faculty (full-time and part-time) for the proposed program to ensure curriculum and program quality, integrity, and review:

Justification of Faculty Sufficiency

The proposed Master of Science in Criminal Justice (MSCJ) program at Alabama State University is supported by a faculty complement that is sufficient in number, qualifications, and disciplinary expertise to ensure curriculum quality, program integrity, and ongoing program review.

Current Faculty Capacity

The program launches with five full-time, doctoral-qualified primary faculty currently employed within the Department of Criminal Justice and Social Sciences in the College of Liberal Arts and Social Sciences (CLASS). All five current primary faculty members (four regular full-time faculty plus the department chair who will also teach in the program) reflect active engagement in scholarly research, peer-reviewed publication, and professional development in their respective disciplines. The department chair brings direct disciplinary expertise in criminal justice administration, public administration, and justice administration, providing essential academic leadership for the program's launch and ongoing governance.



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The College of Liberal Arts and Social Sciences as a whole employs 48 full-time doctoral-qualified faculty, providing a broad institutional base of scholarly expertise from which the MSCJ program can draw for interdisciplinary course support, thesis committee service, and program review activities.

Planned Faculty Expansion

To support the program's growth from 30 students (Year 2) to a steady-state enrollment of 45 students (Years 4–7), the institution has committed to hiring four additional full-time doctoral-qualified bringing the total primary faculty complement to eight full-time faculty at full staffing. This phased hiring plan is reflected in the Business Plan.

Faculty-to-Student Ratio

At steady-state enrollment of 45 students and 8 full-time primary faculty, the program maintains a faculty-to-student ratio of approximately 1:5.6, well within the range recommended for graduate professional programs and consistent with best practices for ensuring individualized mentorship, thesis supervision, and academic advising for both thesis and non-thesis track students.

Program Delivery and Curriculum Coverage

The MSCJ curriculum consists of 18 credit hours of required core coursework and 12–18 credit hours of concentration-specific electives, for a total of 30 credit hours (non-thesis) or 36 credit hours (thesis). The nine-faculty complement, five current and four to be hired, provides sufficient coverage across all core and elective course offerings in both concentrations without reliance on part-time or adjunct instruction for core curriculum delivery.

Program Integrity and Review

The institution's commitment to hiring only doctoral-qualified, Scholarly Academic faculty for all primary program positions ensures that the MSCJ program will be governed, taught, and reviewed by faculty who meet the highest standards of academic qualification. ([ASU Faculty Credentialing/Qualifications Policy](#); [ASU Graduate Faculty Policy](#)) The program will be subject to ongoing internal review through the College of Liberal Arts and Social Sciences curriculum committee and campus-wide annual program assessment processes.

Note: Include *any new funds* designated for compensation costs (faculty, administration, and/or support staff to be hired) in the **Business Plan, Line 7 - Personnel Salaries and Benefits**. Current personnel salary/benefits ***should not be included*** in the Business Plan.



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B. Proposed Faculty Roster*

Complete the following **Faculty Roster** to provide a brief summary and qualifications of current faculty and potential new hires specific to the program.

***Note:** Institutions must maintain and have current as well as additional faculty curriculum vitae available upon ACHE request for as long as the program is active, but CVs are **not** to be submitted with this proposal.

CURRENT FACULTY

1	2	3	4
CURRENT FACULTY NAME (FT, PT)	COURSES TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
Dotremon, Delilah (F)	QUALIFIED TO TEACH THE FOLLOWING NEW PROPOSED COURSES: CRJ 500, 501, 503, 504, 509, 517, 506, 507	Ph.D. (Criminology), 2002: University of Florida J.D. (Law), 1994: Florida State University M.A. (Criminal Justice), 1984: Sam Houston State University B.S. (Criminal Justice), 1981: Texas Woman's University Coursework Statistics courses taken: PSY 3303 Applied Statistics CRJ 631 Graduate Workshop in Statistics STA 6126 Statistics Methods Research I STA 6127 Statistics Methods Research II SYA 6407 Quantitative Methods Research SYA 7933 Special Topics in Evaluation Research Research courses taken: CRJ 592 Seminar in Criminal Justice Research SYO 6175 Family Research SYA 6305 Methods of Sociological Research SYA Advanced Research	



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1	2	3	4
CURRENT FACULTY NAME (FT, PT)	COURSES TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
Gill, Brenda (F)	QUALIFIED TO TEACH THE FOLLOWING NEW PROPOSED COURSES: CRJ 503, 504, 514, 516, 506, 507	Ph.D. (Family Sociology), 2009: Wayne State University M.S. (Sociology of Education), 2000: University of Guyana B.S. (Sociology), 1997: University of Guyana	
Ray, Keith (F)	QUALIFIED TO TEACH THE FOLLOWING NEW PROPOSED COURSES: CRJ 500, 501, 502, 508, 509, 513, 515, 506	Ph.D. (Criminal Justice), 2015: Capella University M.S. (Public Administration/Justice Administration), 2005: Troy University	Alabama Security Regulatory Board Certified Trainer, Montgomery AL American Red Cross First Aid/CPR and AED Instructor, Birmingham AL OSHA General Industry Safety and Health, Montgomery AL Association of College and University Educators, New York, NY



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1	2	3	4
CURRENT FACULTY NAME (FT, PT)	COURSES TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
Crawford, Katric e (F)	QUALIFIED TO TEACH THE FOLLOWING NEW PROPOSED COURSES: CRJ 510, 511, 512,516	Ph.D. (Criminal Justice), 2021: Capella University M.S. (Public Safety), 2010: Capella University B.S. (Criminal Justice with a minor in Psychology), 2008: University of Maryland Global Campus Coursework 21st-Century Communication and Leadership; Criminal Justice Theory; Justice, Security, and Democracy; Criminal Justice Policy and Administration; Assessing Criminal Justice Theory; Contemporary Issues in Criminal Justice; Globalization and the Criminal Justice System; Analysis of Crime Data; Professional Practice and Collaboration in a Diverse and Dynamic World; Introduction to Critical Analysis and Research; Survey of Research Methods; Quantitative Design and Analysis; Qualitative Design and Analysis; PhD Dissertation Research Seminar Track 1; PhD Dissertation Research Seminar Track 2; PhD Dissertation Research Seminar Track 3; Multivariate Analysis in Public Service Leadership; Doctoral Comprehensive Examination; and Dissertation course room to complete Dissertation	Law Enforcement Certification, Camp Shelby, Hattiesburg MS/ Southern Regional Public Safety Institute



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New Program Proposal

1	2	3	4
CURRENT FACULTY NAME (FT, PT)	COURSES TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
Alexander, LaS hawnda (F)	QUALIFIED TO TEACH THE FOLLOWING NEW PROPOSED COURSES: CRJ 508, 511, 512, 513, 517	Ph.D. (Public Safety), 2013: Capella University M.S. (Criminal Justice), 2007: Faulkner University B.B.A. (Business Administration), 2003: Faulkner University Coursework Race and Culture in American Society, Sociological Theories of Crime; The Penal System and its Role in US Society; Theories of Leadership; Law & Legal Foundations; Quantitative & Qualitative Research Methods in Human Services; Ethics & Social Responsibility; Correlates of Crime; Criminal Justice Writing; Policing in America; Administration of Justice; Law & Justice; Ethics, Court System, Corrections in America, Fundamentals of Social Science Research, Quantitative Research Methods in Human Services, Advanced Qualitative Research Methods, Advanced Study in Research Methods.	A.P.O.S. T. C. (Alabama Peace Officers Training Commission), Montgomery Alabama Probation and Parole/Criminology Theory/Ethics/Race, Class, Gender & Crime/Corrections & Courts/Restorative Justice/Foundations in Criminal Justice/Legal Issues in Criminal Justice/Community Policing, Deviant Behavior, Criminal Law & Procedures, Illegal Immigration, Homeland Security, Management of Critical Issues in Criminal Justice, Fundamentals of Social Science Research Juvenile Delinquency, Community Corrections, Special Topics: Terrorism, Introduction to Forensics, Blood Splatter and Analysis; Introduction to Criminal Justice, Introduction to Law Enforcement, Forensic Issues, Victimology, Criminal Profiling, Comparative Issues in Criminal Justice, Crime Mapping Analysis, Cyber-Crime, Violence in Our Society, Women and Crime in the Justice System, Introduction to Law Enforcement, Forensic Issues, Victimology, Criminal Profiling, Comparative Issues in Criminal Justice, Crime Mapping Analysis, Cyber-Crime, Violence in Our Society; Correctional Administration, Psychopaths/Sociopaths & Serial Killers, Offender Rehabilitation, Corrections in the United States, Organized/White Collar Crime, Juvenile Justice, American Law Enforcement, Quantitative Research Methods in Human Services, Advanced Studies in Research Methods, Advanced Qualitative Research Methods/Statistics.



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ADDITIONAL FACULTY (TO BE HIRED)

1	2	3	4
FACULTY POSITION (FT, PT)	COURSES TO BE TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
New Faculty 1	CRJ 503, 504, 514, 517, 506, 507	PhD in Criminal Justice or Related Field, i.e. Public Safety	
New Faculty 2	CRJ 500, 502, 504, 515, 506, 507	PhD in Criminal Justice or Related Field, i.e. Public Safety	
New Faculty 3	CRJ 510, 511, 513, 517	PhD in Criminal Justice or Related Field, i.e. Public Safety	
New Faculty 4	CRJ 510, 511, 513, 514, 517	PhD in Criminal Justice or Related Field, i.e. Public Safety	

Abbreviations: (FT, PT): Full-Time, Part-Time; **(D, UN, UT, G, DU):** Developmental, Undergraduate Nontransferable, Undergraduate Transferable, Graduate, Dual: High School Dual Enrollment
Course Modality: (IP, OL, HY, OCIS): In-Person, Online, Hybrid, Off-Campus Instructional Site



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New Program Proposal

C. Equipment

Will any special equipment be needed specifically for this program? Yes ☐ No ☒

If **yes**, list the special equipment and include all special equipment costs in the **Business Plan, Line 8**:

D. Facilities

Will new facilities or renovations to existing infrastructure be required specifically for the program?
Yes ☐ No ☒

If **yes**, describe the new facilities or renovations and include all *new* facilities and/or *renovation* costs in the **Business Plan, Line 9**:

E. Assistantships/Fellowships

Will the institution offer any assistantships specifically for this program? Yes ☐ No ☒

If **yes**, provide the number of assistantships to be offered and include all *new* costs for assistantships in the **Business Plan, Line 10**.

Explain the function of the Assistantships (i.e., teaching, research, etc.)?:

F. Library

Will any **additional** library resources be purchased to support the program? Yes ☒ No ☐

If **yes**, briefly describe new resources to be purchased and include the cost of new library resources in the **Business Plan, Line 11**:

(\$20,000/year, Years 1–7) support the acquisition of additional graduate-level books, serials, and electronic resources identified in the Levi Watkins Learning Center's library assessment (Appendix A).

G. Accreditation Expenses

If programmatic accreditation was indicated above, please include all accreditation costs in the **Business Plan, Line 12** and itemize and explain below: **N/A**

H. Other Costs

Please include all other costs incurred with program implementation, such as marketing or recruitment, in the **Business Plan, Line 13** and explain below: **N/A**



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New Program Proposal

III. Program Revenue and Funding

- A. Tuition Revenue:** Please describe how you calculated the tuition revenue that appears in the **Business Plan, Line 17**. Specifically, did you calculate using cost per credit hour or per term? Did you factor in differences between resident and non-resident tuition rates?

Note: Tuition Revenue should be proportional to total enrollment.

Tuition + Fees (Line 17) was calculated on a per-credit-hour basis, using ASU's current graduate tuition rate of **\$477 per credit hour**, applied uniformly to all enrolled students regardless of residency status, consistent with ASU's online program tuition structure.

Credit Hour Load Assumptions

Student Type	Credit Hours per Semester	Credit Hours per Year
Full-Time	9 credit hours	18 credit hours
Part-Time	6 credit hours	12 credit hours

Annual Tuition Revenue Calculation

Tuition revenue each year is calculated as:

$(\text{Full-Time Headcount} \times 18 \text{ cr hrs}) + (\text{Part-Time Headcount} \times 12 \text{ cr hrs}) \times \477

Note: Year 1 enrollment data is not reported per ACHE template requirements (inaugural year, no prior cohort). Tuition revenue for Year 1 is therefore carried forward from Year 2 figures (\$200,340), reflecting the first full cohort entering in Year 2.

Year	Full-Time	Part-Time	Total Cr Hrs	× \$477	Tuition Revenue
1	—	—	—	—	\$200,340 (Year 2 rate applied)
2	10	20	$(10 \times 18) + (20 \times 12) = 420$	×\$477	\$200,340
3	10	30	$(10 \times 18) + (30 \times 12) = 540$	×\$477	\$257,580
4	15	30	$(15 \times 18) + (30 \times 12) = 630$	×\$477	\$300,510
5	15	30	630	×\$477	\$300,510
6	15	30	630	×\$477	\$300,510
7	15	30	630	×\$477	\$300,510
				7-Year Total	\$1,860,300



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New Program Proposal

Resident vs. Non-Resident Tuition

The MSCJ program is fully online. ASU applies a single, uniform per-credit-hour rate of \$477 to all online graduate students, regardless of Alabama residency status. No differential resident/non-resident rate distinction was applied, as online delivery eliminates the geographic basis for that distinction. This is consistent with ASU's current online tuition policy.

Proportionality to Total Enrollment

Tuition revenue is directly proportional to Total Enrollment Headcount, as required. As enrollment grows from 30 students (Year 2) to 45 students (Years 4–7), tuition revenue increases proportionally from 200,340 to 300,510, a 50% increase mirroring the 50% enrollment growth. Revenue stabilizes at \$300,510/year once enrollment reaches steady-state at 45 students, confirming the proportional relationship between Line 17 and the enrollment projections in Rows 24–2to

- B. External Funding:** Will the proposed program require external funding (e.g., Perkins, Foundation, Federal Grants, Sponsored Research, etc.)? **Yes** ☐ **No** ☒

If **yes**, please include all external funding in the **Business Plan, Line 18** and explain specific sources and funding below:

- C. Reallocations:** For each year will tuition revenue and/or external funding cover projected expenses? **Yes** ☐ **No** ☒

If **not**, budget reallocation may be required. Please include all reallocations in the **Business Plan, Line 19** and describe below how your institution will cover any shortfalls in any given year.



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New Program Proposal

Reference List

1. [Alabama Demand Occupations ACCCP 2024–2025](#) — Alabama Department of Labor, Labor Market Information Division, in cooperation with ACHE/ACCCP, 2024–2025
2. [U.S. Bureau of Labor Statistics Occupational Outlook Handbook](#) — U.S. Department of Labor, 2022–2032 Long-Term Projections
3. [Master of Science in Criminal Justice Program Proposal — Alabama State University](#) — ACHE Proposal for a New Program, Criminal Justice, July 2026; Newman (2021); Piquero et al. (2021); Fitzgerald (2021)
4. Alabama Department of Labor. (n.d.). *Education, Training and Library Employment & Average Annual Job Openings List*. <https://www2.labor.alabama.gov/projections/occupational/statewide/education.aspx>
5. Boserup, Brad Mark McKenney, Adel Elkbuli (December 2020). *Alarming trends in US domestic violence during the COVID-19 pandemic*. <https://www.sciencedirect.com/science/article/pii/S0735675720303077?via%3Dihub>
6. National Center for Health Statistics. Mortality Dashboard. <https://www.cdc.gov/nchs/nvss/vsrr/mortality-dashboard.htm>
7. Pena, Pablo, Jena Anupam. (JAMA Network). Mass Shootings in the US During the COVID-19 Pandemic. <https://pmc.ncbi.nlm.nih.gov/articles/PMC8446816/>
8. Piquero, Alex R., Wesley G. Jennings, Erin Jemison, Catherine Kaukinen, and Felicia Marie Knaul. (Journal of Criminal Justice 2021, May-June). Domestic violence during the COVID-19 pandemic - Evidence from a systematic review and meta-analysis <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC9582712/>
9. Russo, Joe (2019). *Workforce Issues in Corrections*. National Institute of Justice. <https://nij.ojp.gov/topics/articles/workforce-issues-corrections>
10. U.S. Bureau of Labor Statistics. (2022). *Occupational Outlook Handbook*. <https://www.bls.gov/ooh/protective-service/home.htm>
11. U.S. Department of Justice. (2006). *Correctional Leadership Competencies for the 21st Century: Manager and Supervisor Levels*. <https://nicic.gov/resources/nic-library/all-library-items/correctional-leadership-competencies-21st-century-manager>

1	ACADEMIC DEGREE PROGRAM BUSINESS PLAN									
2	INSTITUTION:		ALABAMA STATE UNIVERSITY							
3	PROGRAM NAME:		MASTER OF SCIENCE IN CRIMINAL JUSTICE					CIP CODE:	43.0104	
4	SELECT LEVEL:		GRADUATE (MASTER'S)							
5	ESTIMATED *NEW* EXPENSES TO IMPLEMENT PROPOSED PROGRAM									
6		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	TOTAL	
7	PERSONNEL SALARIES & BENEFITS		\$84,500	\$84,500	\$169,000	\$169,000	\$338,000	\$338,000	\$338,000	\$1,521,000
8	EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9	FACILITIES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10	ASSISTANTSHIPS/FELLOWSHIPS									
11	LIBRARY		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$140,000
12	ACCREDITATION		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
13	OTHER COSTS		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
14	TOTAL EXPENSES		\$104,500	\$104,500	\$189,000	\$189,000	\$358,000	\$358,000	\$358,000	\$1,661,000
15	*NEW* REVENUES AVAILABLE FOR PROGRAM SUPPORT									
16		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	TOTAL	
17	TUITION + FEES		\$200,340	\$200,340	\$257,580	\$300,510	\$300,510	\$300,510	\$300,510	\$1,860,300
18	EXTERNAL FUNDING		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
19	REALLOCATIONS		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20	TOTAL REVENUES		\$200,340	\$200,340	\$257,580	\$300,510	\$300,510	\$300,510	\$300,510	\$1,860,300
21	ENROLLMENT PROJECTIONS									
22										
23		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	AVERAGE	
24	FULL-TIME ENROLLMENT HEADCOUNT		No data reporting	10	10	15	15	15	15	13.33
25	PART-TIME ENROLLMENT HEADCOUNT			20	30	30	30	30	30	28.33
26	TOTAL ENROLLMENT HEADCOUNT			30	40	45	45	45	45	41.67
27	NEW ENROLLMENT HEADCOUNT			30	30	35	35	35	35	33.33
28	Validation of Enrollment				YES	YES	YES	YES	YES	
29	DEGREE COMPLETION PROJECTIONS									
30	Note: Do not count Lead “0”s and Lead 0 years in computing the average annual degree completions.									
31		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	AVERAGE	
32	DEGREE COMPLETION PROJECTIONS		No data reporting	8	12	15	15	15	15	13.33

Graduate Curriculum Overview

Graduate Curriculum Checklist:

- | | |
|--------------------------|-------------------------------------|
| 1. Overview | ☒ |
| 2. Components | ☐ |
| 3. Options (as required) | ☐ |

1. Graduate Overview

Enter the credit hour value for all applicable components (N/A if not applicable).
The credit hours **MUST** match the credit hours in the Curriculum Components table.

Curriculum Overview of Proposed Program	
Credit hours required in Program Courses	12
Credit hours in Program Options (concentrations/specializations/tracks)	15
Credit hours in Program Electives	0
Credit hours in Required Thesis/Research	0
Credit hours in Required Capstone/Internship/Practicum	3
Total Credit Hours Required for Completion:	

Maximum number of credits that can be transferred in from another institution and applied to the program:	9
Intended program duration in semesters for full-time students:	3
Intended program duration in semesters for part-time students:	6

	YES	NO
Does the program require students to demonstrate industry-validated skills, specifically through an embedded industry-recognized certification, structured work-based learning with an employer partner, or alignment with nationally recognized industry standards?	☐	☒

If **yes**, please explain (i.e., number of hours required, etc.):

	YES	NO
Does the program include any concentrations/ tracks/ options?	☒	☐

If **yes**, please explain (i.e., define): Yes. The Master of Science in Criminal Justice (MSCJ) at Alabama State University offers two concentrations: Option 1: Criminal Justice Leadership & Management and Option 2: Correctional Leadership and Management. Each concentration is designed to serve a distinct professional pathway within the criminal justice field while sharing a common core curriculum that ensures all graduates demonstrate foundational competency in ethics, law, organizational

2. Graduate Components

Please provide all course information as indicated in the following table. Indicate new courses with “Y” in the associated column. If the course includes a required work-based learning component, such as an internship or practicum course, please indicate with a “Y” in the WBL column.

Insert Additional Rows as Needed

Institution:	Alabama State University	
Program Name:	Master of Science in Criminal Justice (Non-Thesis)	
Program Level:	GRADUATE (MASTER'S)	

Curriculum Components of Proposed Program

Course Number		Credit Hours	New? (Y)	WBL? (Y)
Program Courses		15		
CRJ 500	Ethics in Criminal Justice Leadership & Management	3	Y	
CRJ 501	Legal Aspects of Criminal Justice Management	3	Y	
CRJ 502	Organizational Principles of Leadership in Criminal Justice	3	Y	
CRJ 503	Criminological Theory in the Administration of Justice	3	Y	
CRJ 504	Survey of Research Methods in Criminal Justice	3	Y	

Program Options (enter total credit hours from all options below)			
---	--	--	--

Program Electives		12		
CRJ 508	Contemporary Issues in Policing	3	Y	
CRJ 509	Contemporary Issues in Courts	3	Y	
CRJ 510	Contemporary Issues in Juvenile Justice	3	Y	
CRJ 511	Contemporary Issues in Corrections	3	Y	
CRJ 512	Community Based Corrections	3	Y	
CRJ 513	Civil Liberties in Correctional Management	3	Y	
CRJ 514	Victimology	3	Y	
CRJ 515	Emergency & Crisis Management	3	Y	
CRJ 516	Race, Ethnicity, and Crime	3	Y	
CRJ 517	Special Topics	3	Y	

Required Thesis/Research				

Capstone/Internship/Practicum	3	
-------------------------------	---	--

CRJ 505	Capstone Course in Leadership & Management	3	Y	

	Total Credit Hours Required for Completion:	30	
--	--	-----------	--

3. Graduate Options

Please provide all course information as indicated in the following table. Indicate new courses with “Y” in the associated column. If the course includes a required work-based learning component, such as an internship or practicum course, please indicate with a “Y” in the WBL column.

Insert Additional Rows and Tables as Needed				
Option Name:	Criminal Justice Leadership and Management			
Course Number		Credit Hours	New? (Y)	WBL? (Y)
CRJ 515	Emergency & Crisis Management	3	Y	
CRJ 516	Race, Ethnicity, and Crime	3	Y	
Total Option Credit Hours Required for Completion:				
Option Name:	Correctional Leadership and Management			
Course Number		Credit Hours	New? (Y)	WBL? (Y)
CRJ 512	Community Based Corrections	3	Y	
CRJ 513	Civil Liberties in Correctional Management	3	Y	
Total Option Credit Hours Required for Completion:				
Option Name:				
Course Number		Credit Hours	New? (Y)	WBL? (Y)
Total Option Credit Hours Required for Completion:				

Graduate Curriculum Overview

Graduate Curriculum Checklist:

- | | |
|--------------------------|-------------------------------------|
| 1. Overview | ☒ |
| 2. Components | ☐ |
| 3. Options (as required) | ☐ |

1. Graduate Overview

Enter the credit hour value for all applicable components (N/A if not applicable).
The credit hours **MUST** match the credit hours in the Curriculum Components table.

Curriculum Overview of Proposed Program	
Credit hours required in Program Courses	12
Credit hours in Program Options (concentrations/specializations/tracks)	15
Credit hours in Program Electives	0
Credit hours in Required Thesis/Research	6
Credit hours in Required Capstone/Internship/Practicum	3
Total Credit Hours Required for Completion:	

Maximum number of credits that can be transferred in from another institution and applied to the program:	9
Intended program duration in semesters for full-time students:	3
Intended program duration in semesters for part-time students:	6

	YES	NO
Does the program require students to demonstrate industry-validated skills, specifically through an embedded industry-recognized certification, structured work-based learning with an employer partner, or alignment with nationally recognized industry standards?	☐	☒

If **yes**, please explain (i.e., number of hours required, etc.):

	YES	NO
Does the program include any concentrations/ tracks/ options?	☒	☐

If **yes**, please explain (i.e., define): Yes. The Master of Science in Criminal Justice (MSCJ) at Alabama State University offers two concentrations: Option 1: Criminal Justice Leadership & Management and Option 2: Correctional Leadership and Management. Each concentration is designed to serve a distinct professional pathway within the criminal justice field while sharing a common core curriculum that ensures all graduates demonstrate foundational competency in ethics, law, organizational

2. Graduate Components

Please provide all course information as indicated in the following table. Indicate new courses with "Y" in the associated column. If the course includes a required work-based learning component, such as an internship or practicum course, please indicate with a "Y" in the WBL column.

Insert Additional Rows as Needed				
Institution:	Alabama State University			
Program Name:	Master of Science in Criminal Justice (Thesis)			
Program Level:	Select Award Level			
Curriculum Components of Proposed Program				
Course Number		Credit Hours	New? (Y)	WBL? (Y)
Program Courses		15		
CRJ 500	Ethics in Criminal Justice Leadership & Management	3	Y	
CRJ 501	Legal Aspects of Criminal Justice Management	3	Y	
CRJ 502	Organizational Principles of Leadership in Criminal Justice	3	Y	
CRJ 503	Criminological Theory in the Administration of Justice	3	Y	
CRJ 504	Survey of Research Methods in Criminal Justice	3	Y	
Program Options (enter total credit hours from all options below)				
Program Electives		9		
CRJ 508	Contemporary Issues in Policing	3	Y	
CRJ 509	Contemporary Issues in Courts	3	Y	
CRJ 510	Contemporary Issues in Juvenile Justice	3	Y	
CRJ 511	Contemporary Issues in Corrections	3	Y	
CRJ 512	Community Based Corrections	3	Y	
CRJ 513	Civil Liberties in Correctional Management	3	Y	
CRJ 514	Victimology	3	Y	
CRJ 515	Emergency & Crisis Management	3	Y	
CRJ 516	Race, Ethnicity, and Crime	3	Y	
CRJ 517	Special Topics	3	Y	
Required Thesis/Research		9		
CRJ 506	Statistics in Criminal Justice	3		
CRJ 507	Thesis (to be taken twice for a total of 6 course hours)	6		
Capstone/Internship/Practicum		3		
CRJ 505	Capstone Course in Leadership & Management	3	Y	
Total Credit Hours Required for Completion:		36		

3. Graduate Options

Please provide all course information as indicated in the following table. Indicate new courses with “Y” in the associated column. If the course includes a required work-based learning component, such as an internship or practicum course, please indicate with a “Y” in the WBL column.

Insert Additional Rows and Tables as Needed				
Option Name:	Criminal Justice Leadership and Management			
Course Number		Credit Hours	New? (Y)	WBL? (Y)
CRJ 515	Emergency & Crisis Management	3	Y	
CRJ 516	Race, Ethnicity, and Crime	3	Y	
Total Option Credit Hours Required for Completion:				
Option Name:	Correctional Leadership and Management			
Course Number		Credit Hours	New? (Y)	WBL? (Y)
CRJ 512	Community Based Corrections	3	Y	
CRJ 513	Civil Liberties in Correctional Management	3	Y	
Total Option Credit Hours Required for Completion:				
Option Name:				
Course Number		Credit Hours	New? (Y)	WBL? (Y)
Total Option Credit Hours Required for Completion:				



Steven L. Reed
Mayor

City of Montgomery, Alabama

MONTGOMERY CITY COUNCIL MEMBERS

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Franetta Delayne Riley	Oronde K. Mitchell	Ed Grimes



John W. Hall
Acting Chief of Police

A Nationally Accredited Law Enforcement Agency

MEMORANDUM

To: To It May Concern

From: Acting Chief John W. Hall *JA 6-5-2024*

Date: June 5, 2024

Subject: MPD Master's Program Support Letter

With growing recognition of the importance of policing in today's public safety settings comes the need for students in the criminal justice arena to identify and understand adverse events in law enforcement and the urgent necessity for public safety.

The introduction of the Master's degree in Criminal Justice at Alabama State University will contribute to building a foundation of knowledge, skills, and abilities that will enhance personnel preparedness. It will generate a future workforce of police officers and administrators educated in the practice of justice administration that is capable of meeting the demands of today's complex policing environments.

As such, the Montgomery Police Department strongly supports Alabama State University's proposed master's degree in criminal justice program.





DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy
CHIEF DEPUTY

May 29, 2024

To Whom It May Concern:

Re: *ASU* Criminal Justice Master's Degree

Please be advised that the Montgomery County Sheriff's Office has always encouraged employees to continue their education as they strive to achieve a better future. Furthermore, the county pays for a college education for all county employees and awards step incentives for an associate, bachelor's, or master's degree. With that being said, if *ASU* decides to offer a master's degree in courses, i.e., criminal justice, securities, advanced Police administration, Detention administration or a similar course of study, we will make sure our employees are well informed. Additionally, we will make every effort to encourage employees to attend *ASU*, if a master's degree is offered as referenced above.

We look forward to what the future holds for our employees and *ASU*!

Best Regards,

Sheriff Derrick Cunningham

DC/crv

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