



# Alabama Commission on Higher Education

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## New Program Proposal

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The following must be submitted to complete a new program request:

### Submission Checklist:

- New Program Proposal
- Business Plan (<https://www.ache.edu/index.php/forms/>)
- Undergraduate or Graduate Curriculum Plan (<https://www.ache.edu/index.php/forms/>)

### Primary Contact Information

Institution: Coastal Alabama Community College

Contact: Tiffany Scarborough

Title: Dean of Nursing and Allied Health

Email: [Tiffany.Scarborough@coastalalabama.edu](mailto:Tiffany.Scarborough@coastalalabama.edu)

Telephone: 251-580-2256

### Program Information

Date of Proposal Submission: 2/6/2026

Award Level: Associate's Degree

Award Nomenclature (e.g., BS, MBA): AAS

Field of Study/Program Title: Occupational Therapy Assistant

CIP Code (6-digit): 51.0803

### Administration of the Program

Name of Dean: Tiffany Scarborough

Name of College/School: Coastal Alabama Community College

Name of Chairperson: Natalie Dukes, Associate Dean-Allied Health

Name of Department/Division: Nursing and Allied Health

### Implementation Information

Proposed Program Implementation Date: 1/10/2028

Anticipated Date of Approval from Institutional Governing Board: 2/23/2026

Anticipated Date of ACHE Meeting to Vote on Proposal: 6/12/2026

SACSCOC Sub Change Requirement (Notification, Approval, or NA): Approval

Other Considerations for Timing and Approval (e.g., upcoming SACSCOC review):



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### I. Program Description

#### A. Concise Program Summary (one paragraph) to be included in ACHE Agenda:

Coastal Alabama Community College seeks approval from the Alabama Commission on Higher Education to establish an Associate in Applied Science Occupational Therapy Assistant (OTA) program on the Bay Minette Campus. The proposed program is designed to prepare graduates for entry-level employment as occupational therapy assistants in a variety of healthcare settings and to meet documented regional workforce demand. The curriculum aligns with accreditation standards and state licensure requirements, emphasizing both academic instruction and supervised clinical experiences. Upon approval, the program will expand access to high-demand healthcare training opportunities in Alabama and support the region's healthcare workforce needs.

#### B. Specific Rationale (Strengths) for the Program

List three (3) to five (5) strengths of the proposed program as specific rationale for recommending approval of this proposal.

##### 1. Strong Workforce Demand and Regional Need

The proposed Occupational Therapy Assistant program directly addresses documented workforce shortages in Alabama by preparing graduates for high-demand positions in healthcare settings, including hospitals, rehabilitation centers, and long-term care facilities.

##### 2. Alignment with Accreditation and Licensure Requirements

The curriculum is designed to meet Accreditation Council for Occupational Therapy Education (ACOTE) standards and Alabama licensure requirements, ensuring graduates are well prepared for national certification and professional practice.

##### 3. Expanded Access and Institutional Capacity

Offering the program on the Bay Minette Campus increases access to high-quality healthcare education for students in rural and underserved areas while leveraging Coastal Alabama Community College's existing instructional resources, clinical partnerships, and experience delivering allied health programs.

#### C. External Support (Recommended)

List external entities (more may be added) that may have supplied letters of support attesting to the program's strengths and attach letters with the proposal at the end of this document.

1. North Baldwin Infirmary
2. Restore Therapy Services
3. William F. Green State Veterans Home
4. Baldwin Health



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### D. Student Learning Outcomes

List four (4) to seven (7) of the student learning outcomes of the program.

#### 1. **Implement Occupational Therapy Interventions**

By program completion, at least 85% of OTA students will successfully implement assigned occupational therapy assistant interventions under occupational therapist/occupational therapy assistant supervision, as measured by a satisfactory/passing score on a clinical performance rubric during Level II fieldwork.

#### 2. **Demonstrate Professional and Ethical Practice**

By program completion, 100% of OTA students will demonstrate professional, ethical, and culturally responsive behaviors, as measured by successful completion of professional behavior evaluations on a clinical performance rubric during Level II fieldwork.

#### 3. **Apply Clinical Reasoning and Evidence-Based Practice**

By the end of the final academic semester, 80% of OTA students will accurately apply clinical reasoning and evidence-based principles, demonstrated by earning a score of 75% or higher on a capstone case analysis or comprehensive practical examination aligned with ACOTE standards.

#### 4. **Support Safe and Effective Service Delivery**

By program completion, 100% of OTA students will demonstrate safe use of therapeutic equipment, assistive technology, and adaptive devices, as measured by successful completion of skills validations with no critical safety violations.

#### 5. **Program Operational Outcome: National Certification Examination Performance**

The Occupational Therapy Assistant program will maintain an average pass rate of 80% or higher over the three most recent calendar years for graduates attempting the National Board for Certification in Occupational Therapy (NBCOT) examination within 12 months of graduation, regardless of the number of examination attempts.

#### 6. **Program Operational Outcome: Program Graduation Rate**

The Occupational Therapy Assistant program will maintain an average graduation rate of 80% or higher over the three most recent calendar years, calculated as the total number of students who graduate within 150% of the published length of the program divided by the number of students on the program roster who started the program.

### E. Similar Programs at Other Alabama Public Institutions

List programs at other Alabama public institutions of the same degree level and the same (or similar) CIP codes. If no similar programs exist within Alabama, list similar programs offered



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within the 16 SREB states. If the proposed program duplicates, closely resembles, or is similar to any other offerings in the state, provide justification for any potential duplication.

CIP Code	Degree Title	Institution with Similar Program	Justification for Duplication
51.0803	Occupational Therapy Assistant	Wallace State Community College Hanceville	College serves different geographic area

### F. Relationship to Existing Programs within the Institution

Nearly all new programs have some relationship to existing offerings through shared courses, faculty, facilities, etc. Is the proposed program associated with any existing offerings within the institution, including options within current degree programs? **Yes**  **No**

If **yes**, please describe these relationships including whether or not the program will replace or compete with existing offerings: (**Note:** If this is a graduate program, list any existing undergraduate programs which are directly or indirectly related. If this is a doctoral program, also list related master's programs.)

If **not**, please describe how the institution plans to support a program unrelated to existing offerings.

The proposed Associate of Applied Science (AAS) in Occupational Therapy Assistant will be offered on an existing Coastal Alabama Community College campus and housed within an existing institutional building. Instructional spaces are already available and will require only minor modifications to accommodate an Occupational Therapy Assistant laboratory.

The Occupational Therapy Assistant program will be administratively housed within the Nursing and Allied Health Department. While the program will share institutional infrastructure, facilities, and selected support services with other program offerings, the degree program does not overlap with, replace, or compete with any existing academic programs at the institution. Rather, it complements current health sciences offerings by addressing a distinct workforce need in occupational therapy.

Program oversight will be provided by the Dean and Associate Dean of Nursing and Allied Health, consistent with existing departmental governance structures. The institution has confirmed that adequate physical, fiscal, and administrative resources are already in place to support the proposed program. These resources include instructional space, laboratory areas, clinical coordination support, and operational funding necessary to ensure program sustainability and compliance with accreditation standards.

### G. Collaboration

Have any collaborations **within your institution** (i.e., research centers, across academic divisions, etc.) been explored? **Yes**  **No**

If **yes**, provide a brief explanation of the proposed collaboration plan(s) for the program:



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Have collaborations with **other institutions or external entities** (i.e., local business, industries, etc.) been explored?    **Yes**  **No**

If **yes**, provide a brief explanation of the proposed collaboration plan(s) for the program:

Internal and external collaborations have been explored and established to support the successful implementation of the proposed Associate of Applied Science (AAS) in Occupational Therapy Assistant.

Within the institution, the Academic Transfer/General Education Department is collaborating with the Nursing and Allied Health Department to ensure that students enrolled in the Occupational Therapy Assistant program have access to all required general education coursework and appropriate academic support. In addition, Student Services has been engaged in planning efforts related to student recruitment, advising, and support services to ensure students receive timely guidance from admission through program completion.

Externally, the institution has established partnerships with local healthcare providers who have committed to serving as clinical education sites for OTA students. These partners will offer supervised clinical experiences that support program learning outcomes while also enhancing workforce development through potential employment opportunities for graduates. Collectively, these partnerships reinforce the program's alignment with regional workforce needs and facilitate a seamless transition from education to employment.

### H. Programmatic Accreditation

Select the appropriate program accreditor from the drop-down menu below:

American Occupational Therapy Association Accreditation Council for Occupational Therapy Education (AOTA-ACOTE)

Provide a detailed timeline for gaining accreditation (i.e., when will full candidacy be reached?):

Coastal Alabama anticipates accepting students into the Occupational Therapy Assistant program Beginning Spring 2028. Full accreditation anticipated in 2028.

### I. Professional Licensure

Will the program be considered a Professional Licensure Program based on the following definition:    **Yes**  **No**

**Professional Licensure Program:** As defined in federal regulations, an instructional program that is designed to meet educational requirements for a specific professional license or certification that is required for employment in an occupation or is advertised as meeting such requirements.

If **yes**, please explain:

Upon graduation, students will be eligible to apply to sit for the National Board for Certification in Occupational Therapy (NBCOT) examination for Occupational Therapy Assistants. To practice in



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the state of Alabama, graduates must also obtain licensure through the Alabama State Board of Occupational Therapy.

Select the appropriate licensure body from the table below:

Alabama State Board of Occupational Therapy

Select the appropriate license from the table below:

Occupational Therapy Assistant

### J. Professional Certification

Will students earn industry certifications while completing the degree or be prepared for industry certifications upon graduation?      **Yes**  **No**

If **yes**, please explain:

Students do not earn an industry certification during completion of the degree. However, upon successful completion of the program, graduates may apply to sit for the National Board for Certification in Occupational Therapy (NBCOT) examination for Occupational Therapy Assistants.

### K. Admissions

Provide any additional admissions requirements beyond the institution's standard admissions process/policies for this degree level. Include prerequisites, prior degrees earned, etc.

Minimum admission requirements are as follows:

1. Unconditional admission to the College and active student in good standing (minimum, cumulative 2.0 GPA).
2. Submit original transcripts from all colleges/schools attended and high school transcript to the Registrar or Admissions Office by application deadline.
3. Submit a completed Occupational Therapy Assistant program application by the stated deadline.
4. Hold a minimum GPA of 2.5 for the academic core courses in the program or cumulative 2.5 GPA if a high school student without prior college coursework.
5. Be eligible for ENG 101, MTH 116, and BIO 201.
6. Meet essential eligibility criteria.
7. ACT score minimum 18

Admission to the OTA program is competitive, and the number of students is limited by the number of faculty members and clinical facilities available. Meeting the minimum requirements does not guarantee acceptance.

Contractual agreements between the College and clinical agencies impose additional requirements on students enrolled in health programs. These requirements include, but are not



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limited to the areas of confidentiality, criminal background check, liability insurance, and substance abuse screening. Health insurance coverage is required.

### L. Mode of Delivery

Provide the planned delivery format(s) of the program as defined in policy (i.e., in-person, online, hybrid). Please also note whether any program requirements can be completed through competency-based assessment.

The program is delivered in an in-person format. While the program is not competency-based, students are required to demonstrate specific competencies and clinical skills at designated points in the curriculum in order to progress in the program.

Can students complete the entire degree program through distance education (100% online) based on the following definition?      **Yes**  **No**

**Distance Education:** An academic program for which required instructional activities can be completed entirely through distance education modalities. A distance education program may have in-person requirements that are non-instructional (e.g., orientation, practicum).

### M. Instructional Site(s)

Provide the planned location(s) where the program will be delivered (i.e., main campus, satellite campus, off-campus site.) If the program will be offered at an off-campus site, provide the existing site name or submit an **Off-Campus Site Request** if new.

The program will be delivered in person at Coastal Alabama's Bay Minette Campus. This site is not new. Clinical and practicum experiences will take place in approved healthcare settings that provide the appropriate OTA training experiences.

Will more than 50% of this program be offered at an off-campus site(s) **Yes**  **No**

If **yes**, which sites?

### N. Industry Need

Using the federal **Standard Occupational Code (SOC) System**, indicate the top three occupational codes related to post-graduation employment from the program. A full list of SOCs can be found at <https://www.onetcodeconnector.org/find/family/title#17>.

SOC 1 (**required**): 31.2011

SOC 2 (optional):

SOC 3 (optional):



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Briefly describe how the program fulfills a specific industry or employment need for the State of Alabama. As appropriate, discuss alignment with Alabama's Statewide or Regional Lists of In-Demand Occupations (<https://www.ache.edu/index.php/policy-guidance/>) or with emerging industries as identified by [Innovate Alabama](#) or the [Economic Development Partnership of Alabama](#) (EDPA).

The proposed Occupational Therapy Assistant program directly responds to documented employment demand in the State of Alabama for healthcare practitioners requiring an associate degree. Occupational Therapy Assistants are identified as an in-demand occupation within the state, with labor market data indicating consistent annual openings and competitive median wages, reflecting ongoing employer need across healthcare settings. According to the most recent statewide demand list, Occupational Therapy Assistants are included among occupations with measurable openings and employment opportunities, supporting the case for expanded educational access to this field.

Projections from the Alabama Department of Labor show that OTA employment is expected to grow in the coming decade, paralleling broader national trends in health services driven by population aging and increased demand for rehabilitation services. Regional workforce development data also indicate growth among allied health support occupations, reinforcing the importance of training programs that can supply qualified assistants to meet that demand.

By establishing an OTA program at the Bay Minette Campus, Coastal Alabama Community College will align its educational offerings with Alabama's workforce development goals and in-demand occupation priorities, supporting regional healthcare employers and expanding access to credentialed healthcare workers in underserved areas of the state. This alignment underscores the program's relevance to state economic planning and workforce initiatives.

### O. Additional Education/Training

Please explain whether further education/training is required for graduates of the proposed program to gain entry-level employment in the SOC occupations selected above.

No further education or formal training beyond completion of the proposed Associate of Applied Science in Occupational Therapy Assistant is required for graduates to obtain entry-level employment in the selected SOC occupation. Upon graduation, students will be eligible to sit for the National Board for Certification in Occupational Therapy (NBCOT) examination for Occupational Therapy Assistants and, upon successful completion, to apply for licensure through the Alabama State Board of Occupational Therapy. Once licensed, graduates are qualified for entry-level employment, with any additional training typically limited to employer-specific orientation or onboarding requirements.

### P. Student Demand



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Please explain how you projected the student enrollment numbers in the **Business Plan, Lines 24-27** and provide evidence to substantiate student demand (i.e., surveys, enrollments in related courses, etc.).

Student enrollment projections for the proposed Occupational Therapy Assistant program are based on a combination of internal data and external workforce evidence demonstrating sustained student interest and employer demand.

Internally, exit surveys from existing health sciences programs indicate strong student interest in healthcare careers, including specific interest in OTA. Faculty, advisors, and student support personnel consistently report significant demand for the program through recruitment, advising, and outreach activities. Additionally, enrollment in the health sciences pathway has increased by more than 300 percent since 2023, reflecting a rapidly expanding pipeline of students prepared for allied health programs.

Externally, advisory board members and regional healthcare stakeholders have identified a continuing shortage of qualified OTAs and have expressed strong support for expanding educational capacity in this field. Collectively, these internal trends and external workforce indicators provide a solid foundation for projecting strong initial enrollment and sustainable growth for the program.

Student enrollment projections for the proposed Occupational Therapy Assistant program are based on conservative estimates informed by historical enrollment trends in existing health sciences programs, documented student interest, and input from faculty and advisors. The program is designed to admit one cohort per year with spring semester entry, and enrollment is projected at a minimum of 24 students per cohort. This estimate reflects comparable cohort sizes in similar allied health programs, anticipated applicant demand, and program capacity, and provides a sustainable baseline for instructional delivery, clinical placement availability, and fiscal planning.



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### II. Program Resources and Expenses

#### A. All Proposed Program Personnel

Provide all personnel counts for the proposed program.

Employment Status of Program Personnel		Personnel Information		
		Count from Proposed Program Department	Count from Other Departments	Subtotal of Personnel
Current	Full-Time Faculty			
	Part-Time Faculty			
	Administration			
	Support Staff			
**New To Be Hired	Full-Time Faculty	2		2
	Part-Time Faculty			
	Administration			
	Support Staff			
<b>Personnel Total</b>				<b>2</b>

Provide justification that the institution has proposed a sufficient number of faculty (full-time and part-time) for the proposed program to ensure curriculum and program quality, integrity, and review:

The institution has proposed a sufficient number of faculty to ensure the quality, integrity, and ongoing review of the Occupational Therapy Assistant program. In compliance with Accreditation Council for Occupational Therapy Education (ACOTE) requirements, the program will employ a dedicated Program Director and an Academic Fieldwork Coordinator. These key faculty positions, supported by additional part-time or adjunct instructors as needed, will provide leadership in curriculum development, program assessment, and oversight of student clinical experiences, ensuring that all instructional and fieldwork components meet accreditation standards and effectively prepare graduates for entry-level practice. An administrative assistant serves the Bay Minette Campus and will support this program.

**Note:** Include *any new funds* designated for compensation costs (faculty, administration, and/or support staff to be hired) in the **Business Plan, Line 7 - Personnel Salaries and Benefits**. Current personnel salary/benefits *should not be included* in the Business Plan.

New funds have been designated in the Business Plan to support personnel compensation for the proposed OTA Program. As reflected in Line 7 – Personnel Salaries and Benefits, an annual total of \$233,491.00 has been allocated to support two full-time faculty positions: a Program Director and an Academic Fieldwork Coordinator.

#### B. Proposed Faculty Roster\*



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Complete the following **Faculty Roster** to provide a brief summary and qualifications of current faculty and potential new hires specific to the program.

**\*Note:** Institutions must maintain and have current as well as additional faculty curriculum vitae available upon ACHE request for as long as the program is active, but CVs are **not** to be submitted with this proposal.

Current Faculty			
1	2	3	4
CURRENT FACULTY NAME (FT, PT)	COURSES TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
N/A			
Additional Faculty (To Be Hired)			
1	2	3	4
FACULTY POSITION (FT, PT)	COURSES TO BE TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
Pending Hire (FT)	OTA courses (UN)	Master's Degree in field/related field	5 years' documented experience in the field of occupational therapy; 3 years' experience as a faculty member with teaching responsibilities at the postsecondary level. Holds initial certification as an occupational therapist or occupational therapy assistant who is licensed or otherwise regulated according to regulations in Alabama.
Pending Hire (FT)	OTA courses (UN)	Bachelor's Degree in field/related field	2 years' documented experience in the field of occupational therapy including clinical practice experience and professional experience as a fieldwork educator or documentation of training in the roles and responsibilities of fieldwork coordinator. Holds initial certification as an occupational therapist or occupational therapy assistant who is licensed or otherwise regulated according to regulations in Alabama.

**Abbreviations: (FT, PT): Full-Time, Part-Time; (D, UN, UT, G, DU): Developmental, Undergraduate Nontransferable, Undergraduate Transferable, Graduate, Dual: High School Dual Enrollment Course Modality: (IP, OL, HY, OCIS): In-Person, Online, Hybrid, Off-Campus Instructional Site**



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### C. Equipment

Will any special equipment be needed specifically for this program?    Yes  No

If **yes**, list the special equipment and include all special equipment costs in the **Business Plan, Line 8**:

The Occupational Therapy Assistant (OTA) program will require specialized instructional and laboratory equipment to support hands-on skills training aligned with ACOTE standards and workforce expectations. Initial equipment purchases will include therapeutic treatment tables and mats; adaptive and assistive devices used in activities of daily living (ADLs); pediatric, adult, and geriatric rehabilitation tools; splinting and orthotic fabrication materials; simulated clinical equipment; and instructional lab supplies necessary for skills development and competency assessment. The estimated start-up cost for required equipment is \$50,000 and is included in the Business Plan, Line 8. While no external grant funding has yet been secured specifically for this program, the institution intends to pursue applicable grant opportunities to support equipment acquisition and future program enhancement. Future equipment costs are estimated at \$5,000 annually.

### D. Facilities

Will new facilities or renovations to existing infrastructure be required specifically for the program?

Yes  No

If **yes**, describe the new facilities or renovations and include all *new* facilities and/or *renovation* costs in the **Business Plan, Line 9**:

The Occupational Therapy Assistant (OTA) program will utilize existing classroom, office, and dedicated storage space currently available on campus; however, limited renovations to existing infrastructure will be required to support hands-on laboratory instruction. Planned renovations include reconfiguring an existing room to create a functional OTA laboratory space suitable for therapeutic activities, skills practice, and simulated clinical instruction. Modifications may include minor construction and installation of appropriate fixtures to accommodate specialized instructional equipment. The estimated cost for these renovations is \$80,000 and is included in the Business Plan, Line 9.

### E. Assistantships/Fellowships

Will the institution offer any assistantships specifically for this program?    Yes  No

If **yes**, provide the number of assistantships to be offered and include all *new* costs for assistantships in the **Business Plan, Line 10**.

Explain the function of the Assistantships (i.e., teaching, research, etc.)?:

### F. Library

Will any **additional** library resources be purchased to support the program?    Yes  No



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If **yes**, briefly describe new resources to be purchased and include the cost of new library resources in the **Business Plan, Line 11**:

No new library purchases are anticipated, as the institution's library currently maintains a robust collection of resources that adequately support all healthcare fields, including Occupational Therapy Assistant.

### G. Accreditation Expenses

If programmatic accreditation was indicated above, please include all accreditation costs in the **Business Plan, Line 12** and itemize and explain below:

Programmatic accreditation for the Occupational Therapy Assistant (OTA) program will be sought through the Accreditation Council for Occupational Therapy Education (ACOTE). Initial accreditation costs, which are included in first-year estimates, total \$18,045 and are reflected in the Business Plan, Line 12. This amount covers application, candidacy, and initial review fees required to pursue accreditation. Ongoing accreditation-related expenses for subsequent years are based on ACOTE's currently advertised annual fees and will be incorporated into future operating budgets to ensure continued compliance and program quality.

### H. Other Costs

Please include all other costs incurred with program implementation, such as marketing or recruitment, in the **Business Plan, Line 13** and explain below:

No additional costs have been identified that will increase existing budgets.

## III. Program Revenue and Funding

**A. Tuition Revenue:** Please describe how you calculated the tuition revenue that appears in the **Business Plan, Line 17**. Specifically, did you calculate using cost per credit hour or per term? Did you factor in differences between resident and non-resident tuition rates?

**Note:** Tuition Revenue should be proportional to total enrollment.

Tuition revenue reflected in the Business Plan, Line 17, was calculated using the established institutional cost per credit hour rather than a per-term rate. The current rate of \$192.00 per credit hour includes both tuition and required college fees. Tuition revenue projections are based on total student enrollment and the number of credit hours students are scheduled to complete each academic year of the program. Each enrolled student is projected to complete 38 credit hours during the first year of the program (Semesters 1–3) and 32 credit hours during the second year (Semesters 4–5). Revenue calculations were based on in-state tuition rates and were proportionate to projected total enrollment.

**B. External Funding:** Will the proposed program require external funding (e.g., Perkins, Foundation, Federal Grants, Sponsored Research, etc.)? **Yes**  **No**

If **yes**, please include all external funding in the **Business Plan, Line 18** and explain specific sources and funding below:



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**C. Reallocations:** For each year will tuition revenue and/or external funding cover projected expenses?    **Yes**     **No**

If **not**, budget reallocation may be required. Please include all reallocations in the **Business Plan, Line 19** and describe below how your institution will cover any shortfalls in any given year.

For each year of the program, projected expenses are expected to be fully covered by a combination of tuition revenue and external funding.



## Undergraduate Curriculum Plan

### Undergraduate Curriculum Checklist:

- 1. Overview
- 2. Components
- 3. Options (as required)

## 1. Undergraduate Overview

**Enter the credit hour value for all applicable components (N/A if not applicable).  
The credit hours MUST match the credit hours in the Curriculum Components table.**

Curriculum Overview of Proposed Program	
Credit hours required in <b>General Education</b>	20
Credit hours required in <b>Program Courses &amp; Required Electives</b>	50
Credit hours in <b>Program Options (concentrations/specializations/tracks)</b>	0
Credit hours in <b>Free Electives</b>	0
Credit hours in required <b>Capstone/Internship/Practicum</b>	0
<b>Total Credit Hours Required for Completion:</b>	

Maximum number of credits that can be transferred in from another institution and applied to the program:	52
Intended program duration in semesters for full-time students:	5
Intended program duration in semesters for part-time students:	7

Does the program require students to demonstrate industry-validated skills, specifically through an embedded industry-recognized certification, structured work-based learning with an employer partner, or alignment with nationally recognized industry standards? **YES** **NO**

If **yes**, please explain (i.e., number of hours required, etc.):

**YES** **NO**

Does the program include any concentrations/ tracks/ options?

If **yes**, please explain (i.e., define):

## 2. Undegradate Components

Please provide all course information as indicated in the following table. Indicate new courses with "Y" in the associated column. If the course includes a required work-based learning component, such as an internship or practicum course, please indicate with a "Y" in the WBL column.

Insert Additional Rows as Needed				
<b>Institution:</b>	Coastal Alabama Community College			
<b>Program Name:</b>	Occupational Therapy Assistant			
<b>Program Level:</b>	UNDERGRADUATE (ASSOCIATE)			
Curriculum Components of Proposed Program				
Course Number	Course Name	Credit Hours	New? (Y)	WBL? (Y)
<b>General Education Courses</b>				
ENG 101	English Composition I	3		
Humanities/Fine Arts Elec.	Humanities/Fine Arts Elective	3		
BIO 201	Human Anatomy and Physiology I	4		
BIO 202	Human Anatomy and Physiology II	4		
MTH 100	Intermediate College Algebra (or higher level)	3		
PSY 200	General Psychology	3		
<b>Program Courses and Required Electives</b>				
OTA 210	Occupational Therapy Fundamentals	3	Y	
OTA 211	Practical Anatomy and Kinesiology-Theory	2	Y	
OTA 212	Practical Anatomy and Kinesiology-Lab	2	Y	
OTA 213	Treatment Planning and Implementation: Part I Theory Pediatrics	3	Y	
OTA 214	Treatment Planning and Implementation: Part I Lab Pediatrics	2	Y	
OTA 217	Orientation to Fieldwork	1	Y	
OTA 218	Level 1 Fieldwork A	1	Y	
OTA 219	Level 1 Fieldwork B	1	Y	
OTA 221	Medical Conditions in OT	3	Y	
OTA 215	Psychiatric Environment and Group Process in OT	2	Y	
OTA 216	Psychiatric Environment and Group Process in OT-Lab	1	Y	
OTA 220	Documentation for the OTA	2	Y	
OTA 222	Treatment Planning and Implementation Part II Theory-Adult	3	Y	
OTA 223	Treatment Planning and Implementation Part II Lab-Adult	2	Y	
OTA 224	Occupational Activity Analysis	2	Y	
OTA 225	Occupational Activity Analysis-Lab	2	Y	
OTA 226	Level II Fieldwork A	4	Y	
OTA 227	Evidence Based Practice	1	Y	
OTA 230	Professional Skills Development	3	Y	
OTA 231	Rehabilitation Management	3	Y	
OTA 232	Splinting	2	Y	
OTA 233	Level II Fieldwork-B	4	Y	
OTA 234	OTA Review Seminar	1	Y	
<b>Program Options (enter total credit hours from all options below)</b>		<b>0</b>		
<b>Free Electives</b>				
N/A		0		
<b>Capstone/Internship/Practicum</b>				

N/A		0		
<b>Total Credit Hours Required for Completion:</b>		<b>70</b>		

### 3. Undergraduate Options

Please provide all concentrations/ tracks/ options in the following table. Indicate new courses with "Y" in the associated column. If the course includes a required work-based learning component, such as an internship or practicum course, please indicate with a "Y" in the WBL column.

Insert Additional Rows and Tables as Needed				
<b>Option Name:</b>				
<b>Course Number</b>		<b>Credit Hours</b>	<b>New? (Y)</b>	<b>WBL? (Y)</b>
N/A				
<b>Option's Total Credit Hours Required for Completion:</b>				
<b>Option Name:</b>				
<b>Course Number</b>		<b>Credit Hours</b>	<b>New? (Y)</b>	<b>WBL? (Y)</b>
N/A				
<b>Total Option Credit Hours Required for Completion:</b>				
<b>Option Name:</b>				
<b>Course Number</b>		<b>Credit Hours</b>	<b>New? (Y)</b>	<b>WBL? (Y)</b>
N/A				
<b>Total Option Credit Hours Required for Completion:</b>				



**Baldwin Health**

**1613 North McKenzie Street**

**Foley, Alabama 36535**

**February 1, 2026**

To Whom It May Concern,

On behalf of Baldwin Health, I am pleased to express our support for Coastal Alabama Community College's plan to develop an Occupational Therapy Assistant (OTA) program.

As an acute care hospital serving patients across the continuum of care, we recognize the essential role occupational therapy assistants play in supporting functional recovery, safe discharge planning, and improved patient outcomes. The demand for skilled OTA practitioners continues to grow within hospital and post-acute settings, and the development of a local OTA program will help address workforce needs while ensuring graduates are well prepared for clinical practice.

We believe this program will benefit the community by strengthening access to occupational therapy services, supporting high-quality patient care, and contributing to a sustainable healthcare workforce. Training OTA practitioners locally also supports retention of healthcare professionals within the region.

Baldwin Health supports this initiative and looks forward to continuing our partnership with Coastal Alabama Community College and welcoming future OTA students as part of their clinical education experience.

Sincerely,

A handwritten signature in black ink that reads 'Karen Chastang'.

Karen Chastang  
Chief Nursing Officer  
Baldwin Health  
(251) 949-3983  
karen\_chastang@baldwinhealth.com



RESTORE  
THERAPY SERVICES

February 2, 2026

To Whom It May Concern,

On behalf of Restore Therapy Services, I am pleased to express our support for Coastal Alabama Community College's plan to develop an Occupational Therapy Assistant (OTA) program.

As a local provider of occupational therapy services, we recognize the increasing demand for qualified occupational therapy assistants and the importance of developing a skilled workforce to meet community needs. A locally based OTA program will help address workforce shortages while preparing competent, community-focused practitioners.

We believe this program will benefit the region by expanding access to occupational therapy services, strengthening continuity of care, and supporting improved functional outcomes for individuals across the lifespan. Additionally, the program will contribute to workforce development by creating a sustainable pipeline of graduates trained and committed to serving this community.

Restore Therapy Services supports this initiative and looks forward to collaboration and partnership with Coastal Alabama Community College as the program develops.

Sincerely,

Ellen Maxwell  
Chief Executive Officer  
Restore Therapy Services



*HMR of Alabama, Inc.*

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William F. Green State Veterans Home  
300 Faulkner Dr.  
Bay Minette, AL 36506

1/29/2026

To Whom It May Concern,

On behalf of William F. Green State Veterans Home, I am pleased to express our support for Coastal Alabama Community College's plan to develop an Occupational Therapy Assistant (OTA) program.

As a long-term care provider serving older adults and individuals with complex medical needs, we recognize the critical role occupational therapy assistants play in promoting functional independence, safety, and quality of life. The demand for skilled OTA practitioners in long-term care settings continues to grow, and a locally developed program will help address workforce shortages while ensuring graduates are prepared to meet the needs of this population.

We believe this program will benefit both residents and the broader community by expanding access to occupational therapy services, supporting effective rehabilitation and restorative care, and strengthening the local healthcare workforce. Developing practitioners locally also increases the likelihood that graduates will remain in the area and continue serving long-term care facilities such as ours.

William F. Green State Veterans Home supports this initiative and looks forward to continuing our partnership with Coastal Alabama Community College as the program moves forward.

Sincerely,

Stephen Davis, NHA  
William F. Green State Veterans Home  
251-937-9881  
Stephen.davis@hmrvti.com

North Baldwin Infirmery  
1815 Hand Avenue  
Bay Minette, AL 36507

**February 2, 2026**

To Whom It May Concern,

On behalf of Inpatient Therapy Services at North Baldwin Infirmery, I am pleased to express our support for Coastal Alabama Community College's plan to develop an Occupational Therapy Assistant (OTA) program.

As an acute care hospital serving patients across the continuum of care, we recognize the essential role occupational therapy assistants play in supporting functional recovery, safe discharge planning, and improved patient outcomes. The demand for skilled OTA practitioners continues to grow within hospital and post-acute settings, and the development of a local OTA program will help address workforce needs while ensuring graduates are well prepared for clinical practice.

We believe this program will benefit the community by strengthening access to occupational therapy services, supporting high-quality patient care, and contributing to a sustainable healthcare workforce. Training OTA practitioners locally also supports retention of healthcare professionals within the region.

North Baldwin Infirmery supports this initiative and looks forward to continuing our partnership with Coastal Alabama Community College and welcoming future OTA students as part of their clinical education experience.

Sincerely,

Jackie MacDonald, PT

Director of Inpatient Therapy  
Infirmery Health System  
251-435-2738  
[Jackie.macdonald@infirmeryhealth.org](mailto:Jackie.macdonald@infirmeryhealth.org)