



New Program Proposal

The following must be submitted to complete a new program request:

Submission Checklist:

- ☒ New Program Proposal
- ☒ Business Plan (<https://www.ache.edu/index.php/forms/>)
- ☒ Undergraduate or Graduate Curriculum Plan (<https://www.ache.edu/index.php/forms/>)

Primary Contact Information

Institution: Central Alabama Community College

Contact: Dr. Robert Davis

Title: Division Chair BUS, CHD, CIS, OAD

Email: rdavis31@cacc.edu

Telephone: 256-717-8707

Program Information

Date of Proposal Submission: 5/14/2026

Award Level: Associate's Degree

Award Nomenclature (e.g., BS, MBA): AAS

Field of Study/Program Title: Accounting Technology

CIP Code (6-digit): 52.0302

Administration of the Program

Name of Dean: Michael Barnette

Name of College/School: Central Alabama Community College

Name of Chairperson: Dr. Robert Davis

Name of Department/Division: Applied Technology Division

Implementation Information

Proposed Program Implementation Date: 8/1/2027

Anticipated Date of Approval from Institutional Governing Board: 12/9/2026

Anticipated Date of ACHE Meeting to Vote on Proposal: 12/11/2026

SACSCOC Sub Change Requirement (Notification, Approval, or NA): Approval

Other Considerations for Timing and Approval (e.g., upcoming SACSCOC review):



New Program Proposal

I. Program Description

A. Concise Program Summary (one paragraph) to be included in ACHE Agenda:

The Associate of Applied Science in Accounting Technology/Technician and Bookkeeping prepares students for entry-level accounting, bookkeeping, and payroll positions across a variety of business and organizational settings. The program emphasizes applied accounting principles, financial statement preparation and analysis, payroll and individual income tax compliance, and the use of accounting software and computerized office systems. Graduates gain practical, workforce-ready skills aligned with employer needs and are prepared to support accounting operations in small businesses, corporations, public agencies, and nonprofit organizations.

B. Specific Rationale (Strengths) for the Program

List three (3) to five (5) strengths of the proposed program as specific rationale for recommending approval of this proposal.

1. The program addresses ongoing regional demand for accounting, bookkeeping, payroll, and tax support professionals across business, government, and nonprofit sectors.
2. Emphasis on practical accounting skills, payroll compliance, taxation fundamentals, and financial reporting prepares graduates for immediate workforce entry.
3. Coursework incorporates accounting software, spreadsheets, and computerized office systems aligned with current industry practices.
4. Offering the program locally expands access for students who cannot reasonably travel to other ACCS institutions offering similar degrees.
5. The program supports the Alabama Community College System's commitment to career-technical education and regional workforce development.

C. External Support (Recommended)

List external entities (more may be added) that may have supplied letters of support attesting to the program's strengths and attach letters with the proposal at the end of this document.

1. Alabama Power
 2. AlaTrust Credit Union
 3. Childersburg Area Chamber of Commerce
 4. Clay County Chamber of Commerce
 5. Alabama State Senator Clyde Chambliss, Jr.
-



New Program Proposal

6. Alabama State Senator Lance Bell
7. Congressman Mike Rogers

D. Student Learning Outcomes

List four (4) to seven (7) of the student learning outcomes of the program.

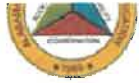
1. Apply generally accepted accounting principles to complete the accounting cycle and prepare financial records for business entities.
2. Prepare, interpret, and analyze financial statements to evaluate the financial position and performance of an organization.
3. Use accounting software, spreadsheets, and computer-based systems to record, process, and report accounting information.
4. Apply federal, state, and local laws and regulations related to payroll accounting and individual income taxation.
5. Perform payroll and tax-related calculations accurately to support compliance and reporting requirements.
6. Communicate accounting and financial information effectively in written and professional business contexts.
7. Demonstrate ethical and professional decision-making within accounting and business environments.

E. Similar Programs at Other Alabama Public Institutions

List programs at other Alabama public institutions of the same degree level and the same (or similar) CIP codes. If no similar programs exist within Alabama, list similar programs offered within the 16 [SREB](#) states. If the proposed program duplicates, closely resembles, or is similar to any other offerings in the state, provide justification for any potential duplication.

CIP Code	Degree Title	Institution with Similar Program	Justification for Duplication
52.0302	Accounting Technology	Bishop State Community College	Duplication of the Accounting AAS is justified to expand access for place-bound students within Central Alabama Community College's service area. The program addresses ongoing regional workforce demand for applied accounting, payroll, and taxation skills.
52.0302	Accounting Technology	Gadsden State Community College	
52.0302	Accounting Technology	Jefferson State Community College	
52.0302	Accounting Technology	Lawson State Community College	
52.0302	Accounting Technology	Trenholm State Community College	

F. Relationship to Existing Programs within the Institution



New Program Proposal

Nearly all new programs have some relationship to existing offerings through shared courses, faculty, facilities, etc. Is the proposed program associated with any existing offerings within the institution, including options within current degree programs? **Yes** ☒ **No** ☐

If **yes**, please describe these relationships including whether or not the program will replace or compete with existing offerings: (**Note:** If this is a graduate program, list any existing undergraduate programs which are directly or indirectly related. If this is a doctoral program, also list related master's programs.)

The proposed Accounting Technology AAS builds upon existing business, office administration, and computer applications coursework currently offered by the institution. The program will utilize shared courses, qualified faculty, and existing facilities and technology resources. It does not replace or compete with any existing programs, but instead provides a structured, workforce-focused credential that consolidates related coursework into a coherent accounting pathway aligned with regional employment needs.

If **not**, please describe how the institution plans to support a program unrelated to existing offerings.

G. Collaboration

Have any collaborations **within your institution** (i.e., research centers, across academic divisions, etc.) been explored? **Yes** ☒ **No** ☐

If **yes**, provide a brief explanation of the proposed collaboration plan(s) for the program:

The proposed program involves collaboration across academic divisions, including business, accounting, office administration, and computer applications. Existing faculty, coursework, facilities, and instructional technology will be shared to support program delivery.

Have collaborations with **other institutions or external entities** (i.e., local business, industries, etc.) been explored? **Yes** ☒ **No** ☐

If **yes**, provide a brief explanation of the proposed collaboration plan(s) for the program:

The institution plans to pursue an articulation agreement (MOU) with Athens State University to support a seamless transfer pathway for graduates seeking a bachelor's degree in Accounting. Additional collaboration with local employers will inform curriculum alignment with workforce needs.

H. Programmatic Accreditation

Select the appropriate program accreditor from the drop-down menu below:

None

Provide a detailed timeline for gaining accreditation (i.e., when will full candidacy be reached?):



New Program Proposal

No specialized or programmatic accreditation exists for accounting at the associate degree level. Therefore, no accreditation timeline or candidacy process is applicable for this program.

I. Professional Licensure

Will the program be considered a Professional Licensure Program based on the following definition: **Yes** ☐ **No** ☒

Professional Licensure Program: As defined in federal regulations, an instructional program that is designed to meet educational requirements for a specific professional license or certification that is required for employment in an occupation or is advertised as meeting such requirements.

If **yes**, please explain:

Select the appropriate licensure body from the table below:

Choose an item.

Select the appropriate license from the table below:

Choose an item.

J. Professional Certification

Will students earn industry certifications while completing the degree or be prepared for industry certifications upon graduation? **Yes** ☐ **No** ☒

If **yes**, please explain:

K. Admissions

Provide any additional admissions requirements beyond the institution's standard admissions process/policies for this degree level. Include prerequisites, prior degrees earned, etc.



New Program Proposal

L. Mode of Delivery

Provide the planned delivery format(s) of the program as defined in policy (i.e., in-person, online, hybrid). Please also note whether any program requirements can be completed through competency-based assessment.

☒ In-person

☒ Online

☒ Hybrid

The Accounting Technology/Technician and Bookkeeping AAS will be offered using multiple delivery formats, including in-person, online, and hybrid modalities. No program requirements will be completed through competency-based assessment.

Can students complete the entire degree program through distance education (100% online) based on the following definition? Yes ☒ No ☐

Distance Education: An academic program for which required instructional activities can be completed entirely through distance education modalities. A distance education program may have in-person requirements that are non-instructional (e.g., orientation, practicum).

M. Instructional Site(s)

Provide the planned location(s) where the program will be delivered (i.e., main campus, satellite campus, off-campus site.) If the program will be offered at an off-campus site, provide the existing site name or submit an **Off-Campus Site Request** if new.

The Accounting Technology/Technician and Bookkeeping AAS will be delivered at the Childersburg Campus, Talladega Campus, and through distance education (online).

Will more than 50% of this program be offered at an off-campus site(s) Yes ☐ No ☒

If **yes**, which sites?

N. Industry Need

Using the federal **Standard Occupational Code (SOC) System**, indicate the top three occupational codes related to post-graduation employment from the program. A full list of SOC codes can be found at <https://www.onetcodeconnector.org/find/family/title#17>.

SOC 1 (required): 43-3031

SOC 2 (optional): 43-3051

SOC 3 (optional):



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Briefly describe how the program fulfills a specific industry or employment need for the State of Alabama. As appropriate, discuss alignment with Alabama's Statewide or Regional Lists of In-Demand Occupations (<https://www.ache.edu/index.php/policy-guidance/>) or with emerging industries as identified by [Innovate Alabama](#) or the [Economic Development Partnership of Alabama](#) (EDPA).

The Accounting Technology AAS prepares students for occupations critical to Alabama's business and public-sector operations, including bookkeeping, accounting, payroll, and auditing support roles. These occupations are consistently needed across small businesses, healthcare organizations, manufacturing, government agencies, and nonprofit entities statewide. While some accounting support occupations show modest long-term employment decline, ongoing annual job openings driven by workforce replacement and turnover remain significant in Alabama. The proposed program addresses this demand by preparing graduates with applied accounting, payroll, taxation, and accounting software skills aligned with employer needs and supports Alabama's workforce development priorities focused on business services and operational efficiency.

O. Additional Education/Training

Please explain whether further education/training is required for graduates of the proposed program to gain entry-level employment in the SOC occupations selected above.

Graduates of the Accounting Technology/Technician and Bookkeeping AAS are qualified for entry-level employment in bookkeeping, accounting, and payroll support occupations without the need for additional formal education or training. Some employers may prefer or provide job-specific, on-the-job training, while others may encourage or support the pursuit of optional industry certifications. The program also provides a foundation for students who choose to pursue further education, such as a bachelor's degree in Accounting.

P. Student Demand

Please explain how you projected the student enrollment numbers in the **Business Plan, Lines 24-27** and provide evidence to substantiate student demand (i.e., surveys, enrollments in related courses, etc.).

Student enrollment projections were based on historical enrollment in related accounting, business, office administration, and computer applications courses, as well as sustained interest in workforce-focused business programs offered by the institution. Consistent enrollments in foundational accounting and business courses indicate ongoing student demand for applied accounting training. Additional evidence of demand includes the availability of regional employment opportunities in bookkeeping, accounting support, and payroll functions, as well as anticipated interest from students seeking flexible, online and campus-based degree options aligned with immediate workforce entry.



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II. Program Resources and Expenses

A. All Proposed Program Personnel

Provide all personnel counts for the proposed program.

Employment Status of Program Personnel		Personnel Information		
		Count from Proposed Program Department	Count from Other Departments	Subtotal of Personnel
Current	Full-Time Faculty		1	
	Part-Time Faculty		3	
	Administration			
	Support Staff			
**New To Be Hired	Full-Time Faculty			
	Part-Time Faculty		2	
	Administration			
	Support Staff			
		Personnel Total		

Provide justification that the institution has proposed a sufficient number of faculty (full-time and part-time) for the proposed program to ensure curriculum and program quality, integrity, and review:

The proposed Accounting Technology/Technician and Bookkeeping AAS will be supported by a combination of existing and newly hired faculty, including one current full-time faculty member and two current part-time faculty members, along with the planned addition of two part-time faculty members to support ACT and related accounting coursework. Faculty are credentialed in accounting, business, and office administration disciplines and are experienced in delivering applied instruction across in-person, hybrid, and online modalities.

This staffing model provides sufficient instructional capacity to ensure curriculum quality, academic integrity, assessment, and ongoing program review while allowing flexibility to respond to enrollment growth. The use of part-time faculty is consistent with applied accounting programs and supports efficient program implementation without the need for additional administrative or support staff.

B. Proposed Faculty Roster*

Complete the following **Faculty Roster** to provide a brief summary and qualifications of current faculty and potential new hires specific to the program.

***Note:** Institutions must maintain and have current as well as additional faculty curriculum vitae available upon ACHE request for as long as the program is active, but CVs are **not** to be submitted with this proposal.



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Current Faculty			
1	2	3	4
CURRENT FACULTY NAME (FT, PT)	COURSES TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
Robert Davis (FT)	FA, SP, SU BUS241 - Principles of Accounting I, 3 credits (UT, DU) FA, SP, SU BUS242 - Principles of Accounting II, 3 credits (UT, DU)	A.S., Calhoun State Community College B.S., Athens State University M.S., Florida Institute of Technology (Management) M.S., Florida Institute of Technology (Information Systems) Ph.D., The University of Alabama Tuscaloosa	IP, OL, HY
Joy Goodenough (PT)	FA, SP, SU BUS 100 OAD 101 BUS/OAD Electives	MBA, University of West Alabama	OL
Amy Jackson (PT)	FA, SP, SU BUS215 – Business Communications, 3 credits (UN, DU) FA, SP, SU BUS263 – Legal & Social Environment of Business, 3 credits (UN, DU)	MBA, Troy University (Accounting)	OL
Erica Long (PT)	FA, SP, SU OAD243 – Spreadsheet Applications, 3 credits (UN, DU)	MBA, University of Alabama Huntsville (Management) MS, University of Alabama Huntsville (Human Resource Management)	OL
Robert Pressley (PT)	FA, SP, SU OAD101 - Beginning Keyboarding, 3 credits (UN, DU) FA, SP, SU OAD125 - Word Processing, 3 credits (UN, DU) SP2028 OAD232 – The Computerized Office, 3 credits (UN, DU)	MBA, University of West Alabama (General Business) M.Ed., Auburn University	OL
Brannon Littleton	FA, SP, SU BUS241 - Principles of Accounting I, 3 credits (UT, DU) FA, SP, SU BUS242 - Principles of Accounting II, 3 credits (UT, DU)	MBA, Louisiana State University Shreveport (Accounting Concentration), MS, Troy University (Strategic Communication) PhD, University of the Cumberland (Business and Accounting) Expected completion date: Dec 2028.	OL

Additional Faculty (To Be Hired)			
1	2	3	4
FACULTY POSITION (FT, PT)	COURSES TO BE TAUGHT including Term, Course Number, Course Title, & Credit Hours (D, UN, UT, G, DU)	ACADEMIC DEGREES and COURSEWORK Relevant to Courses Taught, including Institution and Major; List Specific Graduate Coursework, if needed	OTHER QUALIFICATIONS and COMMENTS Related to Courses Taught and Modality(ies) (IP, OL, HY, OCIS)
Pending Hire (PT)	ACT, BUS and/or OAD courses (UN, DU)	Master's Degree in field/related field	IP, OL, HY
Pending Hire (PT)	ACT, BUS and/or OAD courses (UN, DU)	Master's Degree in field/related field	IP, OL, HY



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Abbreviations: (FT, PT): Full-Time, Part-Time; (D, UN, UT, G, DU): Developmental, Undergraduate Nontransferable, Undergraduate Transferable, Graduate, Dual: High School Dual Enrollment
Course Modality: (IP, OL, HY, OCIS): In-Person, Online, Hybrid, Off-Campus Instructional Site



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C. Equipment

Will any special equipment be needed specifically for this program? Yes ☐ No ☒

D. Facilities

Will new facilities or renovations to existing infrastructure be required specifically for the program?
Yes ☐ No ☒

E. Assistantships/Fellowships

Will the institution offer any assistantships specifically for this program? Yes ☐ No ☒

F. Library

Will any **additional** library resources be purchased to support the program? Yes ☐ No ☒

G. Accreditation Expenses

If programmatic accreditation was indicated above, please include all accreditation costs in the **Business Plan, Line 12** and itemize and explain below:

N/A

H. Other Costs

Please include all other costs incurred with program implementation, such as marketing or recruitment, in the **Business Plan, Line 13** and explain below:

N/A

III. Program Revenue and Funding

- A. Tuition Revenue:** Please describe how you calculated the tuition revenue that appears in the **Business Plan, Line 17**. Specifically, did you calculate using cost per credit hour or per term? Did you factor in differences between resident and non-resident tuition rates?
Note: Tuition Revenue should be proportional to total enrollment.

Tuition revenue reported in the Business Plan (Line 17) was calculated using cost per credit hour, based on projected total enrollment headcount each year and the standard resident tuition rate. Revenue estimates assume that students enroll in program coursework proportionate to total enrollment projections and do not differentiate between resident and non-resident tuition, reflecting a conservative revenue estimate. Tuition revenue is proportional to projected total enrollment and aligns with enrollment assumptions in the Business Plan.

- B. External Funding:** Will the proposed program require external funding (e.g., Perkins, Foundation, Federal Grants, Sponsored Research, etc.)? Yes ☐ No ☒
-



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C. Reallocations: For each year will tuition revenue and/or external funding cover projected expenses? Yes ☐ No ☒

If ***not***, budget reallocation may be required. Please include all reallocations in the ***Business Plan, Line 19*** and describe below how your institution will cover any shortfalls in any given year.

During the initial implementation period (Years 1 and 2), projected tuition revenue is not expected to fully cover all instructional costs due to planned enrollment ramp-up. Any shortfalls in these early years will be covered through institutional reallocation of existing instructional funds within the Business, Accounting, and Office Administration instructional areas.

The proposed program leverages existing faculty, facilities, and instructional infrastructure, minimizing additional fixed costs. As enrollment increases, tuition revenue is projected to sufficiently support ongoing instructional expenses, reducing the need for reallocation beyond the start-up period.

1	ACADEMIC DEGREE PROGRAM BUSINESS PLAN								
2	INSTITUTION:	Central Alabama Community College							
3	PROGRAM NAME:	Accounting Technology					CIP CODE:	52.0302	
4	SELECT LEVEL:	UNDERGRADUATE (ASSOCIATE)							
5	ESTIMATED *NEW* EXPENSES TO IMPLEMENT PROPOSED PROGRAM								
6		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	TOTAL
7	PERSONNEL SALARIES & BENEFITS	\$35,460	\$35,460	\$35,460	\$35,460	\$53,190	\$53,190	\$53,190	\$301,409
8	EQUIPMENT								\$0
9	FACILITIES								\$0
10	ASSISTANTSHIPS/FELLOWSHIPS								\$0
11	LIBRARY								\$0
12	ACCREDITATION								\$0
13	OTHER COSTS								\$0
14	TOTAL EXPENSES	\$35,460	\$35,460	\$35,460	\$35,460	\$53,190	\$53,190	\$53,190	\$301,409
15	*NEW* REVENUES AVAILABLE FOR PROGRAM SUPPORT								
16		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	TOTAL
17	TUITION + FEES	\$16,008	\$16,008	\$35,880	\$44,160	\$54,096	\$59,616	\$65,136	\$290,904
18	EXTERNAL FUNDING								\$0
19	REALLOCATIONS	\$19,452	\$19,452						\$38,904
20	TOTAL REVENUES	\$35,460	\$35,460	\$35,880	\$44,160	\$54,096	\$59,616	\$65,136	\$329,808
21	ENROLLMENT PROJECTIONS								
22									
23		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	AVERAGE
24	FULL-TIME ENROLLMENT HEADCOUNT	No data reporting	3	7	8	10	12	14	9.00
25	PART-TIME ENROLLMENT HEADCOUNT		7	15	20	24	24	24	19.00
26	TOTAL ENROLLMENT HEADCOUNT		10	22	28	34	36	38	28.00
27	NEW ENROLLMENT HEADCOUNT		10	12	12	14	14	14	12.67
28	Validation of Enrollment			YES	YES	YES	YES	YES	
29	DEGREE COMPLETION PROJECTIONS								
30	Note: Do not count Lead “0”s and Lead 0 years in computing the average annual degree completions.								
31		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	AVERAGE
32	DEGREE COMPLETION PROJECTIONS	No data reporting	0	6	8	8	9	9	8.00

Undergraduate Curriculum Plan

Undergraduate Curriculum Checklist:

- | | |
|--------------------------|--------------------------|
| 1. Overview | ☐ |
| 2. Components | ☐ |
| 3. Options (as required) | ☐ |

1. Undergraduate Overview

**Enter the credit hour value for all applicable components (N/A if not applicable).
The credit hours MUST match the credit hours in the Curriculum Components table.**

Curriculum Overview of Proposed Program	
Credit hours required in General Education	25
Credit hours required in Program Courses & Required Electives	36
Credit hours in Program Options (concentrations/specializations/tracks)	0
Credit hours in Free Electives	0
Credit hours in required Capstone/Internship/Practicum	0
Total Credit Hours Required for Completion:	61

Maximum number of credits that can be transferred in from another institution and applied to the program:	45
Intended program duration in semesters for full-time students:	4
Intended program duration in semesters for part-time students:	6

Does the program require students to demonstrate industry-validated skills, specifically through an embedded industry-recognized certification, structured work-based learning with an employer partner, or alignment with nationally recognized industry standards?:	YES	NO
	☐	☐

If **yes**, please explain (i.e., number of hours required, etc.):

	YES	NO
Does the program include any concentrations/ tracks/ options?	☐	☐
If yes , please explain (i.e., define):		

2. Undegraduate Components

Please provide all course information as indicated in the following table. Indicate new courses with "Y" in the associated column. If the course includes a required work-based learning component, such as an internship or practicum course, please indicate with a "Y" in the WBL column.

Insert Additional Rows as Needed				
Institution:	Central Alabama Community College			
Program Name:	Accounting Technology			
Program Level:	UNDERGRADUATE (ASSOCIATE)			
Curriculum Components of Proposed Program				
Course Number	Course Name	Credit Hours	New? (Y)	WBL? (Y)
General Education Courses		25		
ENG 101	English Composition I	3		
HUM/FA Elective	Humanities / Fine Arts Elective	3		
ECO 231	Principles of Macroeconomics	3		
ECO 232	Principles of Microeconomics	3		
Lab Science Elective	Lab Science Elective	4		
MTH 100	Intermediate College Algebra	3		
History	History Elective	3		
Speech	SPH 106 Fundamentals of Oral Communication or SPH 107 Fundamentals of Public Speaking	3		
Program Courses and Required Electives		36		
CIS 146	Computer Applications	3		
ACT 145	Basic Accounting Procedures	3	Y	
ACT 246	Microcomputer Accounting	3	Y	
ACT 249	Payroll Accounting	3	Y	
ACT 253	Individual Income Tax	3	Y	
BUS 215	Business Communication	3		
BUS 241	Principles of Accounting I	3		
BUS 242	Principles of Accounting II	3		
BUS 263	Legal and Social Environment of Business	3		
OAD 232	Computerized Office	3	Y	
BUS/OAD Elective	Business or Office Administration Elective	3		
OAD 243	Spreadhseet Applications	3		
Program Options (enter total credit hours from all options below)		0		
Free Electives		0		
Capstone/Internship/Practicum		0		
Total Credit Hours Required for Completion:		61		



Terry L. Smiley
Vice President
Eastern Division

Post Office Box 129
Anniston, Alabama 36202
tismiley@southernco.com

June 1, 2026

Alabama Commission on Higher Education
Montgomery, Alabama

Dear Members of the Commission,

On behalf of Alabama Power Company, I am writing to express our support for Central Alabama Community College's proposed Associate of Applied Science in Accounting Technology/Technician and Bookkeeping.

Our organization serves the community through business operations, and we recognize the growing need for a well-prepared workforce with strong accounting, bookkeeping, and payroll skills. Access to trained professionals is essential to maintain accurate financial records, ensuring regulatory compliance, and supporting effective business operations across industries.

The proposed Accounting Technology/Technician and Bookkeeping AAS builds upon Central Alabama Community College's existing coursework and provides a clear pathway for students seeking entry-level employment and career advancement in accounting and financial support roles. A degree-level program that emphasizes applied accounting principles, financial reporting, payroll processes, tax compliance, and the use of accounting software will help meet current workforce demands while strengthening the local talent pipeline.

We believe the proposed program will benefit employers, businesses, and the broader community by increasing access to qualified accounting professionals prepared to contribute immediately to a variety of organizational settings. We support the establishment of the Accounting Technology/Technician and Bookkeeping Associate of Applied Science degree and encourage its approval.

Thank you for the opportunity to provide this statement of support.

Sincerely,

A handwritten signature in dark ink, appearing to read "Terry L. Smiley", written in a cursive style.

Terry L Smiley
Alabama Power Company
256-231-3301
tismiley@southernco.com

05/28/2026

Alabama Commission on Higher Education
Montgomery, Alabama

Dear Members of the Commission,

On behalf of AlaTrust Credit Union, I am writing to express our support for Central Alabama Community College's proposed Associate of Applied Science in Accounting Technology/Technician and Bookkeeping program.

As a financial institution, we understand the importance of having individuals who are trained in accounting, bookkeeping, payroll, and other financial processes. These skills are essential for maintaining accurate records, supporting daily operations, and ensuring businesses and organizations remain financially compliant and efficient.

The proposed program will provide students with valuable hands-on knowledge and practical experience that can help prepare them for entry-level positions as well as future career growth within the accounting and financial services field. The curriculum's focus on accounting principles, payroll procedures, tax compliance, financial reporting, and accounting software will help meet current workforce needs while also strengthening the local talent pipeline.

We believe this program will be beneficial not only for students, but also for local employers and the surrounding community by helping develop qualified professionals who are prepared to contribute in a variety of business settings.

AlaTrust Credit Union fully supports the establishment of the Accounting Technology/Technician and Bookkeeping Associate of Applied Science degree and encourages its approval.

Thank you for the opportunity to provide this letter of support.

Sincerely,

Shaqueta Vessie
Branch Manager
AlaTrust Credit Union
205-397-3419

June 8, 2026

Alabama Commission on Higher Education

Montgomery, Alabama

Dear Members of the Commission,

On behalf of the Clay County Chamber of Commerce, I am writing to express our support for Central Alabama Community College's proposed Associate of Applied Science in Accounting Technology/Technician and Bookkeeping.

Our organization serves the community through promoting local business growth, facilitating economic development, and serving as the central connector between our residents, local businesses, and government services in East Central Alabama, and we recognize the growing need for a well-prepared workforce with strong accounting, bookkeeping, and payroll skills. Access to trained professionals is essential to maintain accurate financial records, ensuring regulatory compliance, and supporting effective business operations across industries.

The proposed Accounting Technology/Technician and Bookkeeping AAS builds upon Central Alabama Community College's existing coursework and provides a clear pathway for students seeking entry-level employment and career advancement in accounting and financial support roles. A degree-level program that emphasizes applied accounting principles, financial reporting, payroll processes, tax compliance, and the use of accounting software will help meet current workforce demands while strengthening the local talent pipeline.

We believe the proposed program will benefit employers, businesses, and the broader community by increasing access to qualified accounting professionals prepared to contribute immediately in a variety of organizational settings. We support the establishment of the Accounting Technology/Technician and Bookkeeping Associate of Applied Science degree and encourage its approval.

Thank you for the opportunity to provide this statement of support.

Sincerely,

Crystal Maguire

Executive Director

Clay County Chamber of Commerce

256-396-2828

claychamber@gmail.com

June 1, 2026
Alabama Commission on Higher Education
Montgomery, Alabama

Dear Members of the Commission,

On behalf of Childersburg Area Chamber of Commerce, I am writing to express our support for Central Alabama Community College's proposed Associate of Applied Science in Accounting Technology/Technician and Bookkeeping.

Our organization serves the community through [business development, workforce readiness, financial literacy, and community growth and we recognize the growing need for a well-prepared workforce with strong accounting, bookkeeping, and payroll skills. Access to trained professionals is essential to maintain accurate financial records, ensuring regulatory compliance, and supporting effective business operations across industries.

The proposed Accounting Technology/Technician and Bookkeeping AAS builds upon Central Alabama Community College's existing coursework and provides a clear pathway for students seeking entry-level employment and career advancement in accounting and financial support roles. A degree-level program that emphasizes applied accounting principles, financial reporting, payroll processes, tax compliance, and the use of accounting software will help meet current workforce demands while strengthening the local talent pipeline.

We believe the proposed program will benefit employers, businesses, and the broader community by increasing access to qualified accounting professionals prepared to contribute immediately to a variety of organizational settings. We support the establishment of the Accounting Technology/Technician and Bookkeeping Associate of Applied Science degree and encourage its approval.

Thank you for the opportunity to provide this statement of support.

Sincerely,
John-Mark Freeman
President & CEO
Childersburg Area Chamber of Commerce
205-767-9368
jfreeman@cburgac.com



ALABAMA STATE SENATE

CLYDE CHAMBLISS, JR.

State Senator District 30

Majority Whip

Local Legislation Chair

11 South Union Street, Suite 721
Montgomery, Alabama 36130
Telephone: 334-261-0872
clyde.chambliss@alsenate.gov

Rules
General Fund
Confirmations
Local Governmental Affairs
Children and Youth Health Service

May 29, 2026

Alabama Commission on Higher Education
100 North Union Street
Montgomery, AL 36104

Dear Members of the Commission,

I am writing to express my support for Central Alabama Community College's proposed Associate of Applied Science in Accounting Technology/Technician and Bookkeeping.

I recognize the growing need for a well-prepared workforce with strong accounting, bookkeeping, and payroll skills. Access to trained professionals is essential to maintain accurate financial records, ensuring regulatory compliance, and supporting effective business operations across industries.

The proposed Accounting Technology/Technician and Bookkeeping AAS builds upon Central Alabama Community College's existing coursework and provides a clear pathway for students seeking entry-level employment and career advancement in accounting and financial support roles. A degree-level program that emphasizes applied accounting principles, financial reporting, payroll processes, tax compliance, and the use of accounting software will help meet current workforce demand while strengthening the local talent pipeline.

I believe the proposed program will benefit employers, businesses, and the broader community by increasing access to qualified accounting professionals prepared to contribute immediately to a variety of organizational settings. I support the Accounting Technology/Technician and Bookkeeping Associate of Applied Science and encourage its approval.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Clyde Chambliss Jr.", is written over the printed name.

Clyde Chambliss Jr.
Alabama State Senator, District 30

CCJ/gsc

LANCE BELL
Senator, District 11
St. Clair, Shelby, & Talladega Counties
(334) 261-0966
lance.bell@alsenate.gov



ALABAMA STATE SENATE
11 SOUTH UNION STREET, SUITE 733
MONTGOMERY, ALABAMA 36130

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State Governmental Affairs
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Veterans, Military Affairs,
& Public Safety

May 28, 2026

Alabama Commission on Higher Education

Dear Members of the Commission,

As an Alabama Senator for District 11, I am writing to express my support for Central Alabama Community College's proposed Associate of Applied Science in Accounting Technology/Technician and Bookkeeping.

The proposed Accounting Technology/Technician and Bookkeeping AAS builds upon Central Alabama Community College's existing coursework and provides a clear pathway for students seeking entry-level employment and career advancement in accounting and financial support roles. A degree-level program that emphasizes applied accounting principles, financial reporting, payroll processes, tax compliance, and the use of accounting software will help meet current workforce demands while strengthening the local talent pipeline.

I believe the proposed program will benefit employers, businesses, and the broader community by increasing access to qualified accounting professionals prepared to contribute immediately in a variety of organizational settings. I support the establishment of the Accounting Technology/Technician and Bookkeeping Associate of Applied Science degree and encourage its approval.

Thank you for the opportunity to provide this statement of support.

Sincerely,
A handwritten signature in cursive script that reads "Lance Bell".

Lance Bell
Alabama State Senator, District 11

MIKE ROGERS

3RD DISTRICT, ALABAMA

2469 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-0103
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Congress of the United States
House of Representatives
Washington, DC 20515-0103

ARMED SERVICES COMMITTEE
CHAIRMAN

May 28, 2026

Alabama Commission on Higher Education
100 North Union Street
Suite 782
Montgomery, AL 36104-3758

Dear Members of the Commission,

I enthusiastically support the application submitted for Central Alabama Community College's proposed Associate of Applied Science in Accounting Technology/Technician and Bookkeeping. In preparing this application many factors were cited contributing to the need for this request.

The proposed Accounting Technology/Technician and Bookkeeping AAS builds upon Central Alabama Community College's existing coursework and provides a clear pathway for students seeking entry-level employment and career advancement in accounting and financial support roles. A degree-level program that emphasizes applied accounting principles, financial reporting, payroll processes, tax compliance, and the use of accounting software will help meet current workforce demands while strengthening the local talent pipeline.

I respectfully request that you give this request your most thoughtful and serious consideration. Please forward any questions and/or responses to Alvin Lewis in my Opelika District Office.

Thank you for your time and attention to this matter. I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads "Mike Rogers".

Mike Rogers
Member of Congress

MDR/al